Position Title: Parks and Grounds Laborer

Statement of Duties

Work includes mowing lawns, emptying trash, cleaning restrooms, and providing for the overall upkeep and proper working order of the city's recreational parks and fields. Responsible for all parks, City Hall, the Mauldin Sports Center, Mauldin Cultural Cente, and Bi-lo trail. Will also be responsible for all roadsides, sidewalks, exit ramps on I-385 at Butler and Bridges, the bridge coming into Mauldin on 276 and the new entranceway signs.

Supervision

Employee works under the general supervision of the Parks and Grounds Supervisor. Employee is familiar with the work routine and uses initiative in carrying out recurring assignments independently. New or unusual assignments are explained by the supervisor, including suggested work methods. Employee refers unusual situations to the supervisor for advice and further instructions. Supervisor reviews work only to an extent sufficient to ensure that work is completed, methods used are technically accurate, and that instructions are being followed.

Employee is required to work outside of normal business hours during busy seasonal periods.

Job Environment

Numerous standardized practices, procedures, or general instructions govern the work, and in some cases, may require additional interpretation. Employee uses judgment to locate, select and apply the most pertinent practice, procedure, regulation or guideline to use in a given situation. The sequence of work and/or the procedures followed vary according to the nature of the transaction and/or the information involved, or sought, in a particular situation.

Errors could result in personal injury/loss, delay or loss of service, or injury to other employees.

The position has constant contact with the public.

Position Functions

The essential functions or duties listed below are intended only as illustration of the various types of work that may be performed. The omission of specific duties does not exclude them from the position if work is similar, related, or a logical assignment to the position.

Essential Functions

1. Ensures the proper safety and upkeep of city parks, the Mauldin Cultural Center, Mauldin Sports Center, Bi-lo trail, roadsides, sidewalks, exit ramps at I-385 at Bridges and Butler, the bridge coming into Mauldin on 276, new entranceway signs, fields, recreational facilities and equipment.

2. Cleans outdoor restrooms.

3. Empties trash receptacles.

4. Sprays pesticides as needed.

5. Mows lawn, trims weeds and performs landscaping functions.

6. Operates a variety of vehicles and equipment as required by the position.

7. Performs other duties as assigned by the supervisor.

Recommended Minimum Qualifications

Physical and Mental Requirements

Employee works outdoors around loud equipment and vehicles and is exposed to outdoor weather conditions and moving mechanical parts more than 2/3 of

the time; toxic or caustic chemicals, fumes or airborne particles, risk of electric shock, and risk of radiation up to 1/3rd of the time. Employee is required to stand, walk, talk, listen, use hands, stoop, kneel, crouch, crawl and reach with hands and arms more than 2/3 of the time; sit, climb, and/or balance up to 1/3 of the time. Employee occasionally lifts up to 60 pounds. and seldom lifts up to or more than 100 pounds. Normal vision is required for the position. Equipment operated includes light trucks, heavy equipment, light equipment, power tools and hand tools.

Education and Experience

A candidate for this position should have a High School diploma or equivalent.

Special Requirements

A candidate for this position is required to have a valid driver's license.

Knowledge, Skills and Abilities

A candidate for this position should have knowledge of the following:

- Municipal recreational programs and activities
- Operating heavy equipment
- Spraying chemicals