



**PUBLIC SAFETY COMMITTEE MEETING**  
**2<sup>nd</sup> COMMITTEE MEETING**

**MONDAY, JUNE 1, 2026, 6PM**  
**CITY HALL - COUNCIL CHAMBERS**  
**5 EAST BUTLER ROAD, MAULDIN, SC 29662**

---

**COMMITTEE MEMBERS**

Carol King (Chair), Frank Allgood, and Jason Kraeling

---

**AGENDA**

- 1. Call to Order**
- 2. Public Comment (Agenda Items)**
- 3. Reading and Approval of Minutes**
  - a. May 4, 2026 [Pages 2-4]
- 4. Reports or Communications from City Officers**
  - a. George Miller, Police Chief
  - b. Brian McHone, Fire Chief
  - c. Donna DeRado, Chief Administrative Judge
- 5. Unfinished Business**

*There is no unfinished business.*
- 6. New Business**
  - a. Fire MOU Automatic Aid Agreement  
[Pages 5-11]
- 7. Public Comment (Non-Agenda Items)**
- 8. Committee Concerns**
- 9. Adjournment**

All meetings are streamed live at <https://cityofmauldin.org/your-government/meeting-minutes-agendas/>.  
A quorum of Council may be present.

**MINUTES**  
**PUBLIC SAFETY COMMITTEE MEETING**  
**MONDAY, MAY 4, 2026, 6PM**  
**CITY HALL - COUNCIL CHAMBERS**  
**5 EAST BUTLER ROAD, MAULDIN, SC 29662**  
1<sup>st</sup> committee meeting

Members present: Carol King (Chair), Frank Allgood, and Jason Kraeling  
Others present: Police Chief George Miller and Judicial Director/ Chief Municipal Judge Donna DeRado, City Administrator Seth Duncan, and Assistant City Administrator Greg Saxton. Fire Chief Brian McHone was not present.

- 1. Call to Order-** Chairwoman King
- 2. Public Comment (Agenda Items)-** None
- 3. Reading and Approval of Minutes**
  - a. March 2, 2026**

**Motion:** Councilman Allgood made a motion to approve the minutes with Councilman Kraeling seconding.

**Vote:** The vote was unanimous (3-0).

- 4. Reports or Communications from City Officers**
  - a. George Miller, Police Chief**

Chief Miller reported the budget looks good. The department is currently looking at a new records management system.

Lt. Madden has spoken to the community regarding the shooting in Knollwood. They have been advised there is to be no shooting. The community has been advised to call the police if they see or hear anything. ReWa has put up No Trespassing signs.

Chairwoman King asked if the development was almost completed. Mr. Duncan answered the development is Parkland Phase 3 and it is almost complete. Once the HOA is established, Lt. Madden will be in contact with them as well.

Chief Miller then spoke about the gala that will be at the Grand Holland Estate next Thursday. It is a fundraiser for the Special Olympics.

- b. Brian McHone, Fire Chief**

Mr. Duncan reported on behalf of Chief McHone that the budget looks good. Engine 47 was damaged last week. Spartan Fire collected the mobile data recorder and the investigation is continuing.

A structure fire was responded to at Ashmore Bridge Estates over the weekend. Two units were a total loss and two other units were burned.

c. Donna DeRado, Chief Administrative Judge

Judge DeRado advised that the search for a full-time administrative judge is ongoing. The department is still on schedule to move from LawTrak to CMS which does include the new online payment option. The department's budget looks good. Ms. DeRado said there is a new law adding a daily charge to juvenile detention services.

**5. Unfinished Business-** There is no unfinished business.

**6. New Business**

a. Clemson University Mutual Aid Agreement & Contract

This is the same contract we have had in the past with Clemson. Clemson Police has had a change in administration and asked that we re-enter the contract.

**Motion:** Councilman Kraeling made a motion to send this item to Council with Councilman Allgood seconding.

**Vote:** The vote was unanimous (3-0).

b. MOU for Law Enforcement Services at Special Events

In the past, Mauldin Police Department has assisted other agencies with special events to supplement their manpower. Until now we have not needed assistance with our own special events, but with the new stadium opening soon and the number of special events increasing, the need for supplemental law enforcement support is growing.

To ensure adequate staffing to maintain public safety and to prevent burnout of officers, staff is requesting the ability to enter into agreements with outside agencies to support law enforcement services at special events within the City of Mauldin. Outside law enforcement officers will be paid by the entity hosting/organizing the event.

**Motion:** Councilman Kraeling made a motion to send this item to Council with Councilman Allgood seconding.

**Vote:** The vote was unanimous (3-0).

**7. Public Comment (Non-Agenda Items)-** None

**8. Committee Concerns-** None

**9. Adjournment-** Chairwoman King adjourned the meeting at 6:20 p.m.

Respectfully Submitted,  
Cindy Miller  
Municipal Clerk



## PUBLIC SAFETY COMMITTEE AGENDA ITEM SUMMARY

**MEETING DATE:** June 1, 2026  
**AGENDA ITEM:** 6a

---

**TO:** Public Safety Committee  
**FROM:** Brian McHone, Fire Chief  
**SUBJECT:** MOU Automatic Aid Agreement

---

### **REQUEST**

---

Staff is requesting approval of a MOU for Automatic Aid with the City of Simpsonville and to authorize the Mayor or his designee to execute additional Agreements with other departments as needed.

### **HISTORY/BACKGROUND**

---

Fire departments in Greenville County regularly sign MOUs for Automatic and Mutual Aid Agreements to assist other departments in case of an emergency that requires additional resources or personnel.

### **ANALYSIS or STAFF FINDINGS**

---

It is important for public safety to work cooperatively with other departments throughout the County to provide and receive resources to properly respond to certain emergency situations. This agreement sets the framework for assistance which can either provided or received by either department and is in keeping with the standards and requirements of such agreements.

Staff would also like to use this Agreement as the template for additional Automatic Aid Agreements with other departments, as needed, to ensure proper and orderly response to emergency situations. These Agreements will be executed by the Mayor or his designee and maintained by the Fire Chief.

In addition to the pending agreement with Simpsonville FD, the City of Mauldin and Mauldin Fire Department have similar agreements with Boiling Springs (2024), and Greenville County (2025). MFD is also in talks with both Belmont Fire and Clear Springs Fire for similar agreements or to update existing agreements.

### **FINANCIAL IMPACT**

---

Minimal fiscal impact and each party will bear its own costs and expenses in complying with the Agreement.

### **RECOMMENDATION**

---

Staff recommends forwarding the proposed Agreement to Council for approval the Mayor or his designee to enter into Automatic Aid Agreements.

### **ATTACHMENTS**

---

- MOU for Automatic Aid with the City of Simpsonville.

CSTATE OF SOUTH CAROLINA )  
 )  
COUNTY OF GREENVILLE )

MEMORANDUM OF UNDERSTANDING  
AND AUTOMATIC AID AGREEMENT

This MEMORANDUM OF UNDERSTANDING (“Agreement”) is made and entered into by and between the CITY OF SIMPSONVILLE, SOUTH CAROLINA (“Simpsonville”), for and on behalf of the City of Simpsonville Fire Department (the “SFD”), and CITY OF MAULDIN, SOUTH CAROLINA (“Mauldin”), for and on behalf of the City of Mauldin Fire Department (the “MFD”) (each a “Party” and collectively, the “Parties”), and shall be effective on the date that the Agreement has been signed by the last of the Parties hereto. Each party is responsible for any approval requirements of their respective governing bodies as may be required under the laws of the State of South Carolina.

WHEREAS, Simpsonville is an incorporated municipality and political subdivision of the State of South Carolina; and

WHEREAS, Mauldin is an incorporated municipality and political subdivision of the State of South Carolina; and

WHEREAS, the South Carolina Constitution, Article VIII, Section 13, provides that any county, incorporated municipality, or other political subdivision may agree with the State or with any other political subdivision for the joint administration of any function and exercise of powers and the sharing of the costs thereof; and

WHEREAS, Simpsonville and Mauldin acknowledge that this Agreement is an intergovernmental agreement authorized under Article VIII, Section 13, of the South Carolina Constitution; and

WHEREAS, the South Carolina Code of Laws, Section 6-11-1810 provides that any municipality, fire district, fire protection agency, or other emergency service entity may provide mutual aid assistance, upon request, from any other municipality, fire district, fire protection agency, or other emergency service delivery system in the State at the time of a significant incident such as fire, earthquake, hurricane, flood, tornado, hazardous material event, or other such disaster; and

WHEREAS, the Parties are dedicated to providing support to each other to improve the safety of their citizens and their firefighters; and

WHEREAS, “Automatic Aid” is defined herein as assistance that is automatically dispatched for emergency incidents occurring within the designated areas of the Parties’ respective jurisdictions; and

WHEREAS, the Parties desire to memorialize their understanding of Automatic Aid for emergency incidents that occur in the designated response areas of their respective jurisdictions.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties hereto agree as follows:

**I. Terms of Automatic Aid Dispatch.**

A. It is expressly agreed and understood that the primary responsibility of the SFD and the MFD is to provide emergency services within the geographical boundaries of their respective jurisdictions, with said geographical boundaries of each jurisdiction being defined within the CAD system utilized by the SFD and the MFD Communications Center. Therefore, it is agreed

that a Party whose assistance is requested shall be the sole judge as to whether or not it can respond to an emergency incident and to what extent it can comply with the request for assistance from the other Party.

B. This Agreement applies to all calls for service for reported or confirmed structure fires occurring or other calls for service related to emergencies (“emergency incidents”) within the designated areas of the SFD and the MFD.

C. Each Party agrees to follow the following procedure for Automatic Aid:

1. Upon receiving a dispatch from a Communication Center/PSAP, the SFD and/or the MFD will automatically respond to emergency incidents occurring in each fire department’s protection area.
2. The request for assistance shall include: (i) a description of the situation creating the need for assistance, (ii) the specific aid needed, (iii) the specific apparatus needed, and (iv) the location to which firefighters are to be dispatched. It is recommended that all the information listed above be delivered through the Computer Automatic Aid (CAD) and that the fire departments acknowledge their response with Mobile Data Terminals (MDT) if available.
3. All emergency incident operations will be conducted in accordance with 29 CFR §1910.134, Respiratory Protection Program, for personnel working in atmospheres that pose an immediate threat to life and health (IDLH).
4. All tactical units and personnel responding to a mutual dispatch emergency incident will operate in accordance with the Incident Command System prescribed by the U.S. Department of Homeland Security's National Incident Management System (NIMS). The use of 10-codes shall be prohibited. Good judgment for using “Plain Language” should prevail. Keep radio traffic to the minimum necessary to convey information. Radio traffic shall be clear and concise. Upon arrival at scene, the use of the Blue Card radio reporting template to convey the situation to incoming units is recommended. Incidents will be under the command of the first arriving officer on scene, regardless of jurisdiction, until command is assumed by an officer of appropriate rank from the jurisdiction in which the incident is located.
5. Units responding to emergency incidents must comply with the agreed upon standard operating guidelines (SOG) for structural firefighting, its SOG for incident management, and/or the Incident Commander's directions. A committee will be formed with equal representation from each Party to establish these SOGs.
6. Incident Commanders will use a personnel accountability system to monitor the location and assignment of personnel during emergency incident operations.
7. Only personnel trained according to NFPA 1001, Standard for Fire Fighter Professional Qualifications, Firefighter II, or an equivalent level will participate in emergency incidents when providing Automatic Aid.
8. All Automatic Aid apparatus will be staffed with a minimum of two (2) personnel meeting NFPA qualifications examples (NFPA 1001, NFPA 1002 and NFPA 1021).

D. Each Party shall bear its own costs and expenses in complying with this Agreement. The assisting Party shall not be reimbursed by the requesting Party for the use of its equipment and personnel. For the avoidance of doubt, this Agreement shall in no manner affect the compensation, pension, or retirement rights of any responding personnel.

E. Each Party shall be responsible for its own equipment and personnel and further agrees to waive any and all claims it may have against the other Party for compensation of any loss, damage, personal injury, or death occurring as a result of any performance under the terms of this Agreement.

F. The Parties agree to participate in quarterly joint training exercises.

**II. Apparatus and Personnel Staging.** The Parties agree to use the following levels of staging:

A. ON SCENE: Staging area for personnel will be designated by the Incident Commander. All personnel arriving at the scene shall report to staging and check in for accountability.

B. LEVEL I: Level I is located one or two blocks from the scene, where apparatuses are staged, but not committed to the emergency incident until given an assignment by the Incident Commander.

C. LEVEL II: For large emergency incidents where command desires to maintain a reserve of apparatuses and manpower close to the scene, respond and standby at the pre-determined, designated staging area and await assignment by the Staging Area Manager.

**III. Recordkeeping.**

A. The requesting Party shall be primarily responsible for maintaining records relating to the emergency incident for which Automatic Aid has been requested. However, each Party shall maintain records of activities of its personnel that it would otherwise generate within its own jurisdiction including, but not limited to, incident reports. Each Party shall make these records available to the other Party upon request and without cost.

B. The requesting Party shall be primarily responsible for responding to Freedom of Information (“FOIA”) requests relating to the emergency incident for which assistance has been requested. However, each Party shall maintain records as set forth above and assist the requesting Party in responding to FOIA requests in a timely manner and without cost.

**IV. Terms of the Agreement.**

A. Term; Termination. This Agreement shall continue in effect for three years, unless earlier terminated by the Parties hereto as provided herein. Any renewal of this Agreement shall be accomplished only by legislative act of equal dignity.

B. Termination. Each Party shall have the right to terminate this Agreement upon 90 days’ prior written notice to the other Party. Such notice shall be effective upon receipt by the other Party.

C. Entire Agreement; Amendments. This Agreement represents the entire agreement between the Parties hereto with respect to the subject matter hereof and supersedes any existing agreements, written or otherwise, among the Parties concerning the subject matter of Automatic Aid. This Agreement shall not be modified, amended, or changed in any manner except upon express written consent of each of the Parties to this Agreement.

D. Other Agreements. THIS AGREEMENT DOES NOT ALTER, IN ANY WAY, EXISTING AGREEMENTS WITH OTHER AGENCIES.

E. Assignment. This Agreement may not be assigned by either Party hereto without the express written consent of the other Party. This Agreement shall be binding upon the respective successors and permitted assigns of the Parties.

F. Employment Status. Nothing herein shall be construed or interpreted to imply that the firefighters responding in accordance with this Agreement shall be the employees of the fire agency requesting such assistance.

G. Insurance. Each Party shall maintain suitable insurance coverage for general liability, automobile liability, workers' compensation for the benefit of their own employees, and other such coverage as may be required by law or deemed advisable by individual Parties.

H. No Indemnification or Third-Party Rights. To the extent provided by law, the Parties shall be solely responsible for the acts and omissions of their respective employees, officers, and officials, and for any claims, lawsuits, or damages that arise from the activities of their employees, officers, and officials under this Agreement. No right of indemnification is created by this Agreement, and the Parties expressly disclaim such right. This Agreement shall not be deemed to give rise to or vest any rights or obligations in favor of any person or entity not a party to this Agreement.

I. Choice of Law. This Agreement shall be governed by and interpreted under the laws of the State of South Carolina.

[Signature page follows]

IN WITNESS WHEREOF, the duly authorized representatives of each of the Parties hereto have executed this Agreement as of the dates set forth below.

**CITY OF SIMPSONVILLE, SOUTH CAROLINA**

\_\_\_\_\_  
By: \_\_\_\_\_  
ITS: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF MAULDIN, SOUTH CAROLINA**

\_\_\_\_\_  
Terry Merritt  
Mayor  
Date: \_\_\_\_\_

Approved as to form:

---

Daniel R. Hughes, City Attorney

Reviewed:

---

Simpsonville Fire Chief

Reviewed:

---

Mauldin Fire Chief