



FINANCE AND POLICY COMMITTEE MEETING

MONDAY, DECEMBER 1, 2025 | 6PM

1st committee meeting

The Committee will meet in Mauldin City Hall at 5 East Butler Road in the Council Chambers at 6 p.m.

The meeting will be available remotely through Zoom. Please visit the City's website at <https://cityofmauldin.org/your-government/meeting-minutes-agendas/> to access the meeting via audio and videoconferencing.
A quorum of Council will be present.

**FINANCE AND POLICY COMMITTEE
MEETING
DECEMBER 1, 2025, 6PM
CITY HALL - COUNCIL
CHAMBERS 5 E. BUTLER
ROAD**

Committee Members: Michael Reynolds (Chair), Members Carol King and Taft Matney

- | | |
|--|----------------------|
| 1. <u>Call to Order</u> | Chairperson Reynolds |
| 2. <u>Public Comment</u> | Chairperson Reynolds |
| 3. <u>Reading and Approval of Minutes</u> | Chairperson Reynolds |
| a. Finance Committee Minutes-October 6, 2025
[Pages 3-4] | |
| 4. <u>Reports or Communications from City Officers</u> | Chairperson Reynolds |
| a. City Administrator Seth Duncan | |
| b. Finance Director Holly Abercrombie | |
| c. HR Director Mark Putnam | |
| 5. <u>Unfinished Business-</u> None | Chairperson Reynolds |
| 6. <u>New Business-</u> | Chairperson Reynolds |
| a. 2026 Committee, Council Meeting, and
Holiday Calendars [Pages 5-7] | |
| 7. <u>Public Comment</u> | Chairperson Reynolds |
| 8. <u>Committee Concerns</u> | Chairperson Reynolds |
| 9. <u>Adjournment</u> | Chairperson Reynolds |

MINUTES
FINANCE AND POLICY COMMITTEE MEETING
OCTOBER 6, 2025, 6PM
CITY HALL - COUNCIL CHAMBERS 5 E. BUTLER ROAD
4th committee meeting

Committee Members present: Michael Reynolds (Chair), Members Carol King and Taft Matney

Others present: Others present: City Administrator Seth Duncan, Finance Director Holly Abercrombie, HR Director Mark Putnam, and Assistant City Administrator Greg Saxton

1. Call to Order- Chairman Reynolds

2. Public Comment- None

3. Reading and Approval of Minutes

a. Finance Committee Minutes-August 4, 2025

Motion: Councilman Matney made a motion to accept the minutes with Councilwoman King seconding.

Vote: The vote was unanimous (3-0).

4. Reports or Communications from City Officers

a. City Administrator Seth Duncan- No report

b. Finance Director Holly Abercrombie- Ms. Abercrombie reported the City had received SCORF funds as well as two payments from FEMA.

The auditors were onsite Wednesday and will attend November's Council meeting to present their findings.

c. HR Director Mark Putnam- Mr. Putnam reported to committee that the Employee Health Day introducing the City's new Employee Assistance Program went well.

5. Unfinished Business- None

6. New Business-

a. City Council Rules and Procedures

Council last revised City Council Meeting Rules and Procedures in 2005 and recently held a workshop to discuss potential changes. The proposed changes focused on clarifying public comment periods to reflect the will of Council. The changes being proposed provide clearer guidelines for the presiding officer to allocate up to 5 minutes per speaker or less

time if appropriate.

Motion: Councilwoman King made a motion to forward this item to Council with Councilman Matney seconding.

Vote: The vote was unanimous (3-0).

7. Public Comment- None

8. Committee Concerns- None

9. Adjournment- Chairman Reynolds adjourned the meeting at 7:41 p.m.

Respectfully Submitted,
Cindy Miller
Municipal Clerk

FINANCE & POLICY COMMITTEE

AGENDA ITEM SUMMARY

MEETING DATE: December 1, 2025

AGENDA ITEM: 6a

TO: Finance & Policy Committee
FROM: Seth Duncan, City Administrator
SUBJECT: 2026 Committee and Council Meeting Calendar

REQUEST

Staff is proposing a discussion regarding Council's 2026 Committee and Council Meeting Calendar prior to publishing the official calendar for 2026.

HISTORY/BACKGROUND

According to Section 2-32 of the Mauldin City Code of Ordinances, City Council, after public notice, shall meet regularly at least once in every month, and by rule and practice Council holds Committee Meetings on the 1st Monday of each month and Council Meetings on the 3rd Monday. In order to prepare the 2026 Council Meeting Calendar for public notice, staff is seeking guidance from Council regarding two particular dates that coincide with Federal holidays.

In 2026, Martin Luther King, Jr. Day is Monday, January 19th. While the City would typically move the meeting date to the next day, in this instance, moving the meeting to Tuesday, January 20th presents a slight schedule conflict for anyone attending the South Carolina Municipal Association's Hometown Legislative Action Day, also scheduled for the 20th. Although there is time for those attending the meeting in Columbia to return to the City for the meeting, it will present a logistical challenge for regularly planned events in Columbia that coincide with the MASC's annual event.

Therefore, depending upon the number of Members who will be traveling for the meeting and needing to stay overnight for MASC's training on Wednesday, January 21st, staff would like guidance as to whether or not to hold the Council Meeting on MLK Day (as done last year), or Tuesday, January 20th.

The second date in conflict with a federal holiday is the Committee Meeting scheduled for September 7th, Labor Day. This should be easier to resolve by simply scheduling the Meetings on Tuesday, September 8th instead of the holiday. Moving the meeting to Tuesday is typical for the City, but staff would like to affirm with Council the decision to move the date.

RECOMMENDATION

Staff recommends Council discuss the January Council Meeting date and affirm Council Committees in September be held on Tuesday, September 8th.

ATTACHMENT(S)

- 2026 City Council and Committee Meetings

2026 CITY COUNCIL AND COMMITTEE MEETINGS

COMMITTEE MEETINGS

January 5th
February 2nd
March 2nd
April 6th
May 4th
June 1st
July 6th
August 3rd
September 7^{th*} 8th
October 5th
November 3rd
December 7th

COUNCIL MEETINGS

January 19^{th*}
February 16th
March 16th
April 20th
May 18th
June 15th
July 20th
August 17th
September 21st
October 19th
November 17th
December 21st

All Meetings are held in Mauldin City Hall Council Chambers at 5 East Butler Road.
Committee Meetings start at 6:00PM.
Council Meetings start at 7:00PM.

All meetings are open to the public.

Agendas are available online at:
www.cityofmauldin.org/your-government/meeting-minutes-agendas/

*Denotes potential conflict with federal holiday



City of Mauldin 2026 Holiday Schedule:

<i>New Year's Day</i>	<i>Thursday, January 1, 2026</i>
<i>Martin Luther King, Jr. Day</i>	<i>Monday, January 19, 2026</i>
<i>Good Friday</i>	<i>Friday, April 3, 2026</i>
<i>Memorial Day</i>	<i>Monday, May 25, 2026</i>
<i>Juneteenth</i>	<i>Friday, June 19, 2026</i>
<i>Independence Day</i>	<i>Friday, July 3, 2026</i>
<i>Labor Day</i>	<i>Monday, September 7, 2026</i>
<i>Veteran's Day</i>	<i>Wednesday, November 11, 2026</i>
<i>Thanksgiving Day</i>	<i>Thursday, November 26, 2026</i>
<i>Day after Thanksgiving</i>	<i>Friday, November 27, 2026</i>
<i>Christmas Holidays</i>	<i>Thursday, December 24, 2026</i>
	<i>Friday, December 25, 2026</i>
<i>**Floating Holiday**</i>	<i>Used at Employee's Discretion</i>

Must be used in calendar year- cannot be carried over