

MINUTES
PUBLIC WORKS COMMITTEE MEETING
SEPTEMBER 2, 2025, 6PM
2nd Committee Meeting

Committee Members present were Jason Kraeling (Chair), Carol King, Michael Reynolds

Others present were Public Works Director Matthew Fleahman, City Administrator Seth Duncan and Assistant City Administrator Greg Saxton

1. Call to Order- Chairman Kraeling

2. Public Comment- None

3. Reading and Approval of Minutes

a. Public Works Committee: July 7, 2025

Motion: Councilwoman King made a motion to accept the minutes as distributed.
Councilman Reynolds seconded the motion.

Vote: The vote was unanimous (3-0).

4. Reports or Communications from City Officers

a. PW Director Matthew Fleahman

Mr. Fleahman stated today was a double route day due to the Labor Day holiday.

2025 has been a record year for Sanitation.

The sewer department is meeting its maintenance goals.

Parks Maintenance is working on a landscaping project at Fire Headquarters.

Stormwater Updates- 401 Knollwood Drive; Oak Park Drive

28 Oak Glen Drive has metal drainage pipe that is rusting and causing sinkholes. The holes were present at the time the resident purchased the property. Following our stormwater policy, Mr. Fleahman gave the resident a quote of \$4,000 to purchase new pipe. The policy states if the homeowner purchases the materials, the work will be done by City staff at no charge. The homeowner did not wish to pay for the material and asked that Council consider a waiver of the material cost.

Mr. Fleahman stated there is nothing special about the project and he does not see the need in the City purchasing the pipe for the owner. The previous owner purchased concrete pipe in the wrong size and told the new property owner the City would install it. Mr. Fleahman the Council to think about this matter and give him some feedback.

401 Knollwood Drive has no stormwater infrastructure. Public Works has installed curbing, berms and cleaned the ditch. The resident is seeking other resolution. KCI was asked to quote engineering, design and permitting of stormwater infrastructure. The cost was quoted at \$26,900.

Construction cost would be \$65,000- 90,000, so the project would cost a total of over \$100,000 to install stormwater infrastructure for this resident. This only positively impacts one resident.

40% of Bishop Heights' ditches have been dug and cleaned out to try to mitigate some of their stormwater. The neighborhood has a conveyance of concrete canal channels that split yards. The solution is to install catch basins and curbing throughout the neighborhood. Several years ago the cost to do this was over \$3 million. We are still looking at grants, but do not have the funds to do an entire neighborhood revitalization.

Chairman Kraeling said we could take some of the budget overage we have and do some small projects.

5. Unfinished Business- There is no unfinished business.

6. New Business

a. Ordinance to Convey Property for Miller Road Sidewalk Project

In 2023, the City received \$1,000,000 for the installation of sidewalk along two stretches of Miller Road from state appropriations. The primary focus of this new sidewalk would be from Old Mill Road to Corn Road to improve pedestrian safety and connectivity. Additionally, if funding allowed, sidewalk would also be installed from Middle Road north to the City's Fire Station.

Shortly thereafter, the City also received \$190,000 for engineering and architectural activities from Greenville Legislative Delegation Transportation Committee (GLDTC) to assist in the development and construction of these two segments. Since that time, GLDTC through their contractor CoTransCo, have been busy surveying and designing the new sidewalks.

CoTransCo has completed design drawings for the new sidewalk and is ready to move towards final permitting and construction. In order to proceed, however, GLDTC (through CoTransCo) must secure additional right-of-way on certain parcels including one owned by the City at the Fire Station. CoTransCo is seeking approximately 1,676 square feet or about 0.038 of an acre.

This ordinance will convey the property to GLDTC for the purposes of installing a sidewalk and other improvements. Once all easements are obtained, CoTransCo will bid the project as one whole project and in two parts. Based upon early estimates both segments combined could be between \$1.7 million and \$2.0 million for approximately 0.94 miles of improvements.

Motion: Councilman Reynolds made a motion to forward this ordinance to Council with a recommendation of approval with Councilwoman King seconding.

Councilwoman King said this has been a long time coming.

Vote: The vote was unanimous (3-0).

7. Public Comment- None

8. Committee Concerns- None

9. Adjournment- Chairman Kraeling adjourned the meeting at 6:43 p.m.

Respectfully Submitted,
Cindy Miller
Municipal Clerk