

MINUTES
FINANCE AND POLICY COMMITTEE MEETING
AUGUST 4, 2025, 6PM
CITY HALL - COUNCIL CHAMBERS 5 E. BUTLER ROAD
2nd committee meeting

Committee Members present: Michael Reynolds (Chair), Members Carol King and Taft Matney
Others present: City Administrator Seth Duncan, Finance Director Holly Abercrombie and HR Director Mark Putnam

1. Call to Order- Chairman Reynolds

2. Public Comment- None

3. Reading and Approval of Minutes

a. Finance Committee Minutes-June 2, 2025

Motion: Councilwoman King made a motion to accept the minutes with Councilman Matney seconding.

Vote: The vote was unanimous (3-0).

4. Reports or Communications from City Officers

a. City Administrator Seth Duncan

Mr. Duncan reported Prince of Egypt would open in a couple of weeks at the Cultural Center.

Work continues on 276.

The Ashmore Bridge project has been completed by SCDOT.

b. Finance Director Holly Abercrombie
Budget Review

Ms. Abercrombie reported the new budget looks good.

c. HR Director Mark Putnam

Mr. Putnam reported the employee evaluation process has started and will continue through mid-September.

The City is partnering with a new Employee Assistance Program which will be a little less expensive than the current. To kick this off, the City will hold a Health Day on September

23rd.

5. Unfinished Business- None

6. New Business-

a. Discussion: Committee & Council Rules: Mauldin Code Sec. 2-33

Mauldin City Council has adopted policies and procedures for the operation, conduct, voting criteria, and other guidelines for the purpose of conducting Committee Meetings, Council Meetings, and voting eligibility. Staff seeks guidance from the Committee with regards to potential changes to rules and procedures in order to ensure the rules remain relevant, effective, and reflect the will of Council.

Council last amended rules and procedures for Meetings as follows:

- Committee Rules – February 2021
- Council Rules – June 2005
- Section 2-33, Mayor presiding officer; quorum [voting] – Ordinance No. 753, May 20, 2013.

Councilwoman King stated she thinks the committee rules look good and the only thing she would like to look at is the remote voting portion.

Councilman Matney said he would like to hear discussion from all members of Council and would like to have this discussed in a Council workshop. The other committee members agreed. A date will be set for a workshop. He would like to look at committee size, possibly with five members per committee instead of three so there are not any inadvertent meetings between members.

b. FY2025 Preliminary Year End Summary Memo

Ms. Abercrombie reported that in this preliminary summary, revenues are over budget. Property taxes have been coming in steadily, but the biggest revenue source is business licenses. Permit numbers are also up and provided revenue to the City. The numbers will be final in November.

Expenditures are 2% under, so the numbers are where they should be. Staff has a plan for the budget overage and would like the approval of Council.

Motion: Councilman Matney made a motion to send this item to Council with a recommendation of approval of the plan for the unallocated funds. Councilwoman King seconded the motion.

Councilman Matney said City Hall operated well during Hurricane Helene with what we had, but a full-sized generator to run City Hall would be money well spent.

Vote: The vote was unanimous (3-0).

7. Public Comment- None

8. Committee Concerns- Councilman Matney thanked all staff for the work on Amp'd Up Fridays.

9. Adjournment- Chairman Reynolds adjourned the meeting at 6:37 p.m.

Respectfully Submitted,
Cindy Miller
Municipal Clerk