



# PUBLIC SAFETY COMMITTEE MEETING

TUESDAY, SEPTEMBER 5, 2023 | 6 PM

3<sup>rd</sup> Committee Meeting

The Committee will meet in Mauldin City Hall at 5 East Butler Road in the Council Chambers at 6 p.m.

The meeting will be available remotely through Zoom. Please visit the City's website at <https://cityofmauldin.org/your-government/meeting-minutes-agendas/> to access the meeting via audio and videoconferencing.  
A quorum of Council will be present.

**PUBLIC SAFETY COMMITTEE MEETING  
SEPTEMBER 5, 2023  
CITY HALL - COUNCIL CHAMBERS  
5 E. BUTLER ROAD**

**Committee Members:** Carol King (Chair), Frank Allgood, and Jason Kraeling

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| <b>1. <u>Call to Order</u></b>   | Chairperson Carol King |
| <b>2. <u>Public Comment</u></b>  | Chairperson Carol King |
| <b>3. <u>Reading and Approval of Minutes</u></b><br>a. Public Safety Committee Meeting: August 7, 2023<br>[Pages 3-5]  | Chairperson Carol King |
| <b>4. <u>Reports or Communications from City Officers</u></b><br>a. Fire Chief Brian McHone<br><br>b. Administrative Judge/ Clerk of Court Donna DeRado<br><br>c. Police Chief George Miller | Chairperson Carol King |
| <b>5. <u>Unfinished Business</u></b><br>There is no unfinished business.   | Chairperson Carol King |
| <b>6. <u>New Business</u></b><br>a. Mauldin Fire Department State Appropriation Budget<br>[Pages 6-7]  | Chairperson Carol King |
| <b>7. <u>Public Comment</u></b>  | Chairperson Carol King |
| <b>8. <u>Committee Concerns</u></b>  | Chairperson Carol King |
| <b>9. <u>Adjournment</u></b>   | Chairperson Carol King |

**MINUTES**  
**PUBLIC SAFETY COMMITTEE MEETING AUGUST 7, 2023**  
**CITY HALL - COUNCIL CHAMBERS 5 E. BUTLER ROAD**  
**2<sup>nd</sup> Committee Meeting**

Committee Members present: Carol King (Chair), Frank Allgood, and Jason Kraeling  
Others present: Fire Chief Brian McHone, Administrative Judge/ Clerk of Court Donna DeRado, Police Chief George Miller, and City Administrator Seth Duncan

**1. Call to Order-** Chairwoman King

**2. Public Comment-** None

**3. Reading and Approval of Minutes**

Public Safety Committee Meeting: July 3, 2023

**Motion:** Councilman Allgood made a motion to approve the minutes with Councilman Kraeling seconding.

**Vote:** The vote was unanimous (3-0).

**4. Reports or Communications from City Officers**

- a. Fire Chief Brian McHone  
Fire Department Headquarters

Headquarters should be completed in 2-3 weeks. The station should be fully opened by mid-October.

- b. Administrative Judge/ Clerk of Court Donna DeRado

The setoff debt collection program will start again soon. No action is needed from the City.

- c. Police Chief George Miller

The budget looks good. Officers are qualifying with their new guns. A reserve class will begin so the City will have reserve officers if needed during a shortage or a crisis.

Mr. Putnam and Chief Miller are working on measures to try and mitigate some of the car accidents that have been occurring.

**5. Unfinished Business-** There is no unfinished business.

**6. New Business**

- a. Fire Department HQ Owner Items- It was recently discovered that several owners' items were not budgeted for in the construction agreement for the new station and subsequently not incorporated into the FY2024 budget. These items include keycard access for the building and the transfer of IT equipment to the new station. Both of these items will need to be installed prior to staff occupying the new facility.

Staff are in the process of updating a year-old quote for keycard access and are awaiting a quote from our IT vendor for the relocation of equipment. It is possible that new hardware will be needed to ensure the facility has full IT functionality.

Staff recommends Council authorize the use of Capital Fund fund balance as described in the FY2023 Surplus Projection Plan in the amount of up \$90,000 for the installation of keycard access, IT relocation for the new fire station and any additional owner items.

**Motion:** Councilman Kraeling made a motion to send this item to Council. The funded amount would not exceed \$90,000. Councilman Allgood seconded the motion.

**Vote:** The vote was unanimous (3-0).

- b. SRO Memorandum of Understanding with Greenville County- The City of Mauldin has an agreement with the School District of Greenville County to have two (2) officers in Mauldin High School, one (1) officer in Mauldin Middle School, one (1) officer in Mauldin Elementary School, one (1) officer in Bethel Elementary School and one (1) officer at the Golden Strip Career Center.

This is a yearly agreement that we sign with the Greenville County School District for our partnership on the School Resource Officer's in schools within the city limits of Mauldin. It provides the responsibilities of the School Resource Officers and also adds the grant position we just received for the Golden Strip Career Center.

**Motion:** Councilman Kraeling made a motion to send this item to Council. Councilman Allgood seconded the motion.

**Vote:** The vote was unanimous (3-0).

## 7. Public Comment-

- a. David Untener from 104 Muirwood Drive spoke about a retaining area fence broken at Dollar Tree and mentioned someone is running a business at the end of the street in Muirwood. Trucks, supplies and trailers have been speeding through the neighborhood going to this house.

## 8. Committee Concerns- None

**9. Adjournment-** Chairwoman King adjourned the meeting at 6:33 p.m.

Respectfully Submitted,  
Cindy Miller  
Municipal Clerk

# PUBLIC SAFETY COMMITTEE

## AGENDA ITEM

**MEETING DATE:** September 5, 2023

**AGENDA ITEM:** 6a

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**TO:** Public Safety Committee

**FROM:** Seth Duncan, City Administrator and Brian McHone, Fire Chief

**SUBJECT:** Fire Stations State Appropriations Budget

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### REQUEST

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The Public Safety Committee is being asked to consider advancing a capital improvement plan for fire station capital improvements to be funded by appropriations from the FY2023-2024 SC State Budget.

### HISTORY/BACKGROUND

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As part of the State of South Carolina 2023-2024 Fiscal Year Budget, appropriations were made to the City of Mauldin Fire Department for various capital improvements. Funding is being provided by Labor, Licensing, and Regulation and totals \$250,000. As part of the City's request for the funds, the City identified specific capital items to be purchased, upgraded, or improved including washer/extractor, station generator, various facility repairs and more.

### ANALYSIS or STAFF FINDINGS

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The following narrative summarizes conservative estimates for the projects identified in the City's original request and requests from staff that fall under the "other facility repairs and improvements." Below is a summary table for each item.

<b>Item</b>	<b>Cost</b>	<b>Location</b>
Washer/Extractor	\$25,000	HQ
Hose Dryer	\$30,000	HQ
Plymovent	\$50,000	HQ
Interior Improvements	\$15,000	Station 1
Exterior Improvements	\$10,000	Station 1
Station Generator Replacement	\$90,000	Station 2
Exterior Improvements	\$30,000	Station 2

#### **New Headquarters Capital**

The department seeks to upgrade several pieces of outdated equipment for the new station including the washer/extractor, hose dryer, and plymovent system.

#### **Station 1 Upgrades/Improvements**

At Station 1, the department seeks to make improvements inside and out. Interior improvements will be to remove old wallpaper, painting throughout, trim work, kitchen improvements, and more. On the exterior,

the department will reface the building, address some trim work and the like. The department seeks to allocate \$15,000 for interior improvements and \$10,000 for exterior work.

**Station 2 Upgrades/Improvements**

At Station 2, the department would like to replace the generator for the entire station and make exterior improvements. Outside, the department will repaint the exterior and make any needed repairs to the stucco. Staff anticipates the generator and installation could cost as much as \$90,000 and would like to allocate \$30,000 for Station 2 exterior improvements.

**RECOMMENDATION**

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Staff recommends the Public Safety Committee make a positive recommendation to full Council to authorize the above capital expenditures with funding provided via state appropriations.