

MINUTES  
FINANCE AND POLICY COMMITTEE MEETING  
MAY 1, 2023, 6PM  
CITY HALL - COUNCIL CHAMBERS 5 E. BUTLER ROAD  
3<sup>rd</sup> committee meeting

Committee Members: Carol King and Diane Kuzniar. Chairman Michael Reynolds was not present.

Others present: Finance Director Holly Abercrombie, HR Director Mark Putnam and City Administrator Seth Duncan

**1. Call to Order-** Chairwoman King

**2. Public Comment-** None

**3. Reading and Approval of Minutes**

a. Finance Committee Minutes- April 3, 2023

**Motion:** Councilwoman Kuzniar made a motion to approve the minutes with Councilwoman King seconding.

**Vote:** The vote was unanimous (2-0).

**4. Reports or Communications from City Officers**

a. City Administrator Seth Duncan- Mr. Duncan reminded committee that public hearings would be held before the Council meeting for the FY 23 Budget Amendment and FY 24 Budget.

Mr. Duncan thanked Mr. Fleahman for his hard work in applying for and receiving the SKIP grant for sewer rehabilitation.

This week is Municipal Clerk's week.

b. Finance Director Holly Abercrombie

i. Budget Review- Ms. Abercrombie reported the budgets look good.

c. HR Director Mark Putnam- Mr. Putnam reported the comp and class changes were made. He thanked Council for the support of the program.

The 2<sup>nd</sup> employee engagement committee will meet this month to hear suggestions from employees.

**5. Unfinished Business-** There is no unfinished business.

**6. New Business**

a. FY 2023 Budget Amendment Ordinance 1017

Throughout the year Council has approved various expenditures, projects, and grants. Staff has accumulated all items to present in one budget amendment.

**Motion:** Councilwoman Kuzniar made a motion to send this item to Council with Councilwoman King seconding.

**Vote:** The vote was unanimous (2-0).

**7. Public Comment-** None

**8. Committee Concerns-** None

**9. Adjournment-** Councilwoman King adjourned the meeting at 8:18 p.m.

Respectfully Submitted,  
Cindy Miller  
Municipal Clerk