

**MINUTES**  
**PUBLIC SAFETY COMMITTEE MEETING MARCH 6, 2023, 6PM**  
**CITY HALL - COUNCIL CHAMBERS 5 E. BUTLER ROAD**  
**2<sup>nd</sup> COMMITTEE MEETING**

Committee Members present: Carol King (Chair), Frank Allgood, and Jason Kraeling  
Others present: Police Chief George Miller, Fire Chief Brian McHone, Clerk of Court Donna DeRado, and City Administrator Seth Duncan

**1. Call to Order-** Chairwoman King

**2. Public Comment-** None

**3. Reading and Approval of Minutes**

**a. Public Safety Committee Meeting: February 6, 2023**

**Motion:** Councilman Kraeling made a motion to approve the minutes with Councilman Allgood seconding.

**Vote:** The vote was unanimous (3-0).

**4. Reports or Communications from City Officers**

a. Fire Chief Brian McHone

- i. Budget Review- Chief McHone reported two budget overages- one is for fire truck repair and the other is fuel charges.
- ii. Train derailment report- Chief McHone let committee know there are protocols in place in case of a train derailment. The department covers 5.5 miles of railroad.

54 sets of turnout gear will be bought for our firefighters.

Councilman Kraeling said the types of chemicals that were being moved in Ohio are not moved here. He asked Chief McHone if we have a list of chemicals that are moved through the City. Chief answered the two main chemicals involve BASF- Ethylene Oxide and Propylene Oxide.

b. Clerk of Court

- i. Budget Review- The budget looks good. The line regarding interpreter fees is the only one that is over budget.

Judge DeRado commended her staff on their work disposing of old records through the retention process.

c. Police Chief George Miller

i. Budget Review- The budget looks good. The SRO grant should be received soon. Two officers just graduated from the academy. Two officers are going through the in-house academy. Councilman Kraeling said he saw that one officer received a Leadership designation. Chief Miller said he was designated as the leader of the class. The other officer finished the Challenge Run.

**5. Unfinished Business-** There is no unfinished business.

**6. New Business**

**a. Judicial Online Court Payment Merchant Agreement**

Staff has wanted to add an online payment option. Several third-party online payment processing services were researched, and it was found that nCourt payment services was the most complete and integrated provider to meet the needs of our department. There is no fiscal impact to the City associated with this request as the online payee incurs a pre-set convenience fee per agreement for each transaction (the higher of: 5.00% per transaction or \$2.95 minimum fee per transaction).

Councilman Allgood asked about the call center. Judge DeRado answered there is a call center that can take a payment over the phone so the person does not have to make an online payment if they don't have access to a computer. There is a higher charge for that service.

Councilman Allgood asked what type of marketing the company will help us with. Judge DeRado answered cards will be given out, stickers, and a poster will be put up downstairs.

Chairwoman King thanked Judge DeRado for getting this together and to committee so quickly.

**Motion:** Councilman Kraeling made a motion to send this item to Council with Councilman Allgood seconding.

**Vote:** The vote was unanimous (3-0).

Judge DeRado thanked Chief Miller for helping with the process as well. This process starts with the police department.

**7. Public Comment-** None

**8. Committee Concerns-** None

**9. Adjournment-** Chairwoman King adjourned the meeting at 6:41 p.m.

Respectfully Submitted,

Cindy Miller

Municipal Clerk