

MINUTES  
FINANCE AND POLICY COMMITTEE MEETING  
JUNE 6, 2022, 6PM  
CITY HALL - COUNCIL CHAMBERS 5 E. BUTLER ROAD  
4<sup>th</sup> committee meeting

Committee Members: Michael Reynolds (Chair) and Diane Kuzniar. Councilwoman King was out of town and not present.

Others present: HR Director Mark Putnam, Finance Director Holly Abercrombie and Brandon Madden, City Administrator

1. Call to Order- Chairman Reynolds

2. Public Comment- None

3. Reading and Approval of Minutes

a. Finance Committee Meeting: May 2, 2022

**Motion:** Councilwoman Kuzniar made a motion to approve the minutes with Chairman Reynolds seconding.

**Vote:** The vote was unanimous (2-0).

4. Reports or Communications from City Officers

a. City Administrator Brandon Madden

i. Budget Review- The Administration budget is where it should be. All departments are doing a great job adhering to the budget.

b. Finance Director Holly Abercrombie

i. Budget Review- Ms. Abercrombie reported revenues look good. The City is waiting on business license from the MASC.

c. HR Director Mark Putnam- The City will hold a job fair on June 29<sup>th</sup> from 9:00 a.m. to 2:00 p.m. Mr. Putnam thanked Jeannie Harmon for her help in publicizing the event.

5. Unfinished Business- There is no unfinished business.

6. New Business

a. Dex Imaging Copier Contract- In January of 2020, the City contracted with Konica Minolta for several copiers in an effort to consolidate the contracts to one vendor. At the time this was done, there were machines at the Cultural Center, Judicial Department, Sports Center and Senior Center that had newer contracts that could not be bought out because they had several years remaining.

The Judicial Department now has two copier leases that will expire in July- the main copier in the office Department and a desktop machine in the Administrative Judge's office.

Dex Imaging has quoted the main copier with a program which does not have any per copy overages; this saves the City money and also allows for easier budgeting, as we would know a true price each month, instead of having to estimate. The main copier would be the same model leased for the other departments in January 2020. The Administrative Judge's machine will only print black and white, and would be allowed 1000 pages per month, with overages billed at \$.01 each.

Councilman Reynolds asked if this would fall in line with the existing contract or if the leases would still be staggered. Councilwoman Kuzniar asked how many copies are normally run. City Administrator Madden said he would have both questions answered by the time of the Council meeting.

**Motion:** Councilwoman Kuzniar made a motion to send this item to Council with Chairman Reynolds seconding.

**Vote:** The vote was unanimous (2-0).

- b. Alcohol Policy- The alcohol policy is recommended to be amended by no longer charging event attendees for wristbands to purchase and consume alcohol (i.e., beer and wine); and allow attendees at City approved events that are ages 21 and up to purchase alcohol directly from vendors that are authorized by the City to participate in the event.

Councilwoman Kuzniar asked how much the wristbands cost since the City would have to pay that amount. Mr. Madden said the City could stop the issuance of wristbands altogether, and have the vendors provide the wristbands to attendees.

**Motion:** Councilwoman Kuzniar made a motion to send this item to Council with Chairman Reynolds seconding.

**Vote:** The vote was unanimous (2-0).

7. Public Comment- None

8. Committee Concerns- None

9. Adjournment- Chairman Reynolds adjourned the meeting at 7:12 p.m.

Respectfully Submitted,  
Cindy Miller  
Municipal Clerk