

MINUTES
PUBLIC WORKS COMMITTEE MEETING
MARCH 7, 2022, 6PM
CITY HALL - COUNCIL CHAMBERS
5 E. BUTLER ROAD
4th committee meeting

Committee Members: Jason Kraeling (Chair), Carol King, Michael Reynolds

1. Call to Order- Chairman Kraeling
2. Public Comment- None
3. Reading and Approval of Minutes
 - a. Public Works Committee Meeting: February 7, 2022

Motion: Councilwoman King made a motion to approve the minutes with Councilman Reynolds seconding.

Vote: The vote was unanimous (3-0).

4. Reports or Communications from City Officers
 - a. Public Works Director Matt Fleahman
Budget Review

Mr. Fleahman said all divisions are either at budget or under.

Mr. Fleahman met with ReWa regarding our capacity operation manual and were told that Mauldin had the most comprehensive report and was head and shoulders above everyone else.

Chairman Kraeling asked about the street sweeper. Mr. Fleahman said it is out and about and has gone through a few neighborhoods. There have been no issues.

Mr. Fleahman said we have two trash trucks on order, a sewer truck, and a couple of other trucks. We are not sure when those will be delivered.

5. Unfinished Business- There is no unfinished business.

6. New Business

- a. Enterprise Asset Management Software Purchase Agreement- This is an asset management software. In order to get all pertinent data in one system, the City allocated \$80,000 as part of the ARPA funds toward implementing a new asset management/work order system for the Sewer Division. RFPs were sent out and Cartegraph was selected as the top proposal and a Purchase Agreement was requested from their organization.

It will be able to quickly pull up all old inspections as well as generate new ones in the field. All old records will be digitized and entered into the system. The system will allow for all videos collected by the sewer camera to be linked to the sewer line segments depicted inside the software.

The cost associated with this Purchase agreement in year one is 77,270.45. Annual costs will either be \$20,198 or \$27,198 depending on the integration of the WinCan sewer camera system.

Councilman Reynolds asked if this could be integrated in any other public works divisions. Mr. Fleahman said yes, street paving, fleet management, sewer, building maintenance, and stormwater would all be included.

Motion: Councilwoman King made a motion to send this item to Council with Councilman Reynolds seconding.

Vote: The vote was unanimous (3-0).

- b. On-Call Stormwater Engineering Services- The City identified a need to contract an engineering firm to inspect, design, and oversee stormwater construction projects in areas of the City where the installed drainage system is under sized, failing, or absent. This need extends to both the City- owned ROW and private property. The City allocated 1,129,724 dollars in year one of the ARPA spending to fund necessary stormwater management projects that improve the City's stormwater infrastructure systems.

The City issued a Request for Proposal for On-Call Engineering Services and KCI was awarded the highest score and was contacted to generate an On-Call services contract.

Motion: Councilwoman King made a motion to send this item to Council with Councilman Reynolds seconding.

Vote: The vote was unanimous (3-0).

- c. City HVAC Replacement Contract- The City of Mauldin has heating, ventilation, and air conditioning (HVAC) units throughout its City-owned facilities. In 2020, the Public Works Department did an assessment of the City's HVAC units and developed a 10-year capital improvement plan which outlined the replacement schedule for the units. As part of the ARPA funding program, monies became available to circumvent the 10-year plan and address the City's units in one large contract.

The City sent out a Request for Quotations and Waldrop Mechanical Services was selected as the top proposal. A contract was requested from their organization. The HVAC replacements will occur during the 2022 calendar year and all new units will be manufactured by Trane. Units slated to be replaced are located at City Parks, Cultural Center, Sports Center, Public Works facility, Senior Center, and City Hall.

The cost associated with this contract is \$444,406. The amount budgeted was \$548,000.

Motion: Councilwoman King made a motion to send this item to Council with Councilman Reynolds seconding.

Vote: The vote was unanimous (3-0).

d. Palmetto Pride Grant Acceptance- The City of Mauldin's Public Works Department submitted a grant application to Palmetto Pride on November 18, 2021 for financial assistance in funding a litter pick-up crew. The City was awarded the top financial award of \$25,000 on February 2, 2022. Authorization is requested to accept a \$25,000 grant from Palmetto Pride to fund a litter pick up crew.

Motion: Councilman Reynolds made a motion to send this item to Council with Councilwoman King seconding.

Vote: The vote was unanimous (3-0).

7. Public Comment- None

8. Committee Concerns- None

9. Adjournment- Chairman Kraeling adjourned the meeting at 7:10 p.m.

Respectfully Submitted,
Cindy Miller
Municipal Clerk