

MINUTES  
FINANCE AND POLICY COMMITTEE MEETING  
DECEMBER 6, 2021, 6PM  
CITY HALL - COUNCIL CHAMBERS 5 E. BUTLER ROAD  
2<sup>nd</sup> committee meeting

Committee Members: Michael Reynolds (Chair), Carol King, Diane Kuzniar

Others Present: HR Director Mark Putnam and City Administrator Brandon Madden. Finance Director Holly Abercrombie was not present.

1. Call to Order- Chairman Reynolds
2. Public Comment- None
3. Reading and Approval of Minutes
  - a. Finance Committee Meeting: November 1, 2021

**Motion:** Councilwoman Kuzniar made a motion to approve the minutes with Councilwoman King seconding.

**Vote:** The vote was unanimous (3-0).

4. Reports or Communications from City Officers
  - a. City Administrator Brandon Madden
    - i. Budget Review

Mr. Madden said the budget looks good.

- b. Finance Director Holly Abercrombie
      - i. Budget Review

- c. HR Director Mark Putnam
      - i. Medical Benefits Update

Mr. Putnam said the City had a good insurance year. Not a great year like 2020, but we will put \$170,000-190,000 back into the insurance reserves. All of our insurance providers will stay the same for 2022. Using Southern Scripts for our prescription services, we will be able to put about \$30,000 back into the reserves.

Councilwoman King asked if there were any employee increases in insurance cost. Mr. Putnam said there was a 5% increase in gap insurance cost.

Chairman Reynolds asked about a wellness program. Mr. Putnam said Proactive has been helping us with our claims and wellness because some of our employees don't have a family doctor. We have some employees that are now going to the doctor on a regular basis.

Chairman Reynolds asked about changing the timing of insurance enrollment to coincide with our budgeting process. Mr. Madden said if that change was made, then we will be projecting instead of having a more accurate picture. It would be by Council's preference. If the Council does decide to change the renewal timing, the City would have to get bids for six-month

coverage and may experience rate increases through that process.

5. Unfinished Business- There is no unfinished business.

6. New Business-There is no new business.

7. Public Comment- None

8. Committee Concerns- None

9. Adjournment- Chairman Reynolds adjourned the meeting at 6:22 p.m.

Respectfully Submitted,  
Cindy Miller  
Municipal Clerk