

MINUTES
FINANCE AND POLICY COMMITTEE MEETING
OCTOBER 4, 2021, 6PM
CITY HALL - COUNCIL CHAMBERS 5 E. BUTLER ROAD
1st committee meeting

Committee Members: Michael Reynolds (Chair), Carol King, Diane Kuzniar
Others present: City Administrator Brandon Madden, Finance Director Holly Abercrombie, and HR Director Mark Putnam

1. Call to Order- Chairman Reynolds
2. Public Comment- None
3. Reading and Approval of Minutes
 - a. Finance Committee Meeting: September 13, 2021

Motion: Councilwoman King made a motion to approve the minutes with Councilwoman Kuzniar seconding.

Vote: The vote was unanimous (3-0).

4. Reports or Communications from City Officers
 - a. City Administrator Brandon Madden
 - i. Budget Review

The Administration budget is within the ideal remaining percentage of 75%.

- b. Finance Director Holly Abercrombie
 - i. Budget Review

Ms. Abercrombie said the budget is comparable to where we were last year.

All of the ARPA information has been filed and accepted and the City is waiting on the funds.

This is a reassessment year. The City of Mauldin's millage rate has been rolled back 2.4 mills, from 56.3 to 53.9. A mill was valued at 128.812 and now is 136.920.

- ii. Greenville Water Billing Increase

The City has an agreement with Greenville Water to collect and remit the City's Sewer Maintenance Fee. The agreement allows Greenville Water to charge the City for billing City of Mauldin residents for the Sewer Maintenance fee. Greenville Water approached the City last week to inform us about the increases they are going to be implementing. The billing charge is increasing from the \$1.02 (set back in FY2015) to \$1.17 and will take effect in January of 2022. Ms. Abercrombie does not believe we will need a budget amendment for this.

c. HR Director Mark Putnam

October is Breast Cancer Awareness month. Mr. Putnam reported the City is doing a fundraising raffle for the Susan G. Komen fund.

He also reported insurance renewals are starting. We have had more claims this year than last, and may see that difference reflected in the gap insurance rates.

Councilwoman King asked if we are still looking at joining with the other Golden Strip cities for insurance purposes. Mr. Putnam said Simpsonville has joined Proactive and they are looking at Anchor Benefits. This was not feasible for Fountain Inn this year. Councilwoman King asked if we could get a quote for Mauldin and Simpsonville together. Mr. Putnam said we are still looking at that and it would provide a larger pool.

5. Unfinished Business- There is no unfinished business.

6. New Business

a. Acceptance of donation for Veteran's bench

Acceptance of a \$1,151 donation from Mrs. Sherbert for an engraved plaque in tribute to her late husband, former City Police Chief, and Army Veteran, Mr. Harold Sherbert. The engraved plaque will be placed on a bench along the City's Veterans Memorial.

Motion: Councilwoman King made a motion to send this to Council with a recommendation of approval. Councilwoman Kuzniar seconded the motion.

Vote: The vote was unanimous (3-0).

b. Procurement Policy

Chairman Reynolds requested this item be placed back on the agenda in case there were any questions or concerns.

Number four on the agenda summary is what was discussed in the Council meeting last month. Councilwoman King said, to her, number 4 reads that department heads may spend up to \$5,000 as already stated in the procurement policy, but cannot sign a contract in any dollar amount. Brandon Madden said that was correct.

Councilwoman King said the way the amendment was presented was confusing and it is ok to say "I don't understand, can we discuss this further?"

No action was needed on this item.

7. Public Comment- None

8. Committee Concerns- None

9. Adjournment- Chairman Reynolds adjourned the meeting at 6:15 p.m.

Respectfully Submitted,

Cindy Miller

Municipal Clerk