

MINUTES  
PUBLIC SAFETY COMMITTEE MEETING  
AUGUST 2, 2021, 6PM  
CITY HALL - COUNCIL CHAMBERS  
5<sup>th</sup> committee meeting

Committee Members present: Carol King (Chair) and Jason Kraeling. Councilmember Dale Black was out of town.

Others present: Fire Chief Brian McHone, Interim Police Chief George Miller, and City Administrator Brandon Madden. Administrative Judge Angela Martin was present via Zoom.

1. Call to Order- Chairwoman King
2. Public Comment- None
3. Reading and Approval of Minutes
  - a. Public Safety Committee Meeting: July 12, 2021

**Motion:** Councilman Kraeling made a motion to accept the minutes with Chairwoman King seconding.

**Vote:** The vote was unanimous (2-0).

4. Reports or Communications from City Officers
  - a. Fire Chief Brian McHone
    - i. Budget Review

Chief McHone said the department's budget is currently 97%.

- b. Judge Angela Martin
      - i. Budget Review

Judge Martin's department budget is 96%.

- c. Interim Police Chief George Miller
        - i. Budget Review

Interim Chief Miller reported his budget is at 96%.  
The cookout at Springfield Park was a success.

National Night Out is tomorrow evening starting at 5:00 p.m. He thanked the fire department and public works for their help.

5. Unfinished Business- There is no unfinished business.
6. New Business
  - a. Inmate Labor Agreement- Historically, the City has used inmate labor to assist with its Public Works operations, including sanitation and parks & grounds. During the COVID-19 pandemic, inmate labor was eliminated. This resulted in the City using temporary labor and City staff to assist with

sanitation services. Currently, the City continues to use temporary labor and City staff to assist with sanitation services.

The Public Works Department is not currently using inmate labor. However, the inmate labor agreement provides an option for staff to have access to the inmate labor pool.

City Council appropriated \$71,605.18 for inmate expenses. This funding is currently being utilized to offset the cost of temporary labor.

**Motion:** Councilman Kraeling made a motion to send this item to Council with Chairwoman King seconding.

Councilman Kraeling said he has gotten some feedback regarding inmate labor and would like to have discussion and more feedback before we bring the inmates back to work.

**Vote:** The vote was unanimous (2-0).

- b. CMAR Fire Station- The City's FY2022 Capital Budget provides funding for the construction of a new fire station headquarters and police department sub-station. The City has contracted with Stewart Cooper Newell to provide architectural services for the new fire station headquarters and police department sub-station. The selection of the CMAR is the next step in the construction process.

The City issued a solicitation for Request for Qualifications (RFQ) from construction firms to manage the project. The RFQ was issued on June 7, 2021 and closed on July 7, 2021. The City received proposals from 11 firms. All of the proposals were reviewed by an Evaluation Committee and the top 2 ranked firms were interviewed. Based on the ranking and interviews, Cloverleaf Construction was recommended by the Evaluation Committee.

**Motion:** Councilman Kraeling made a motion to send this item to Council with Chairwoman King seconding.

**Vote:** The vote was unanimous (2-0).

7. Public Comment- None
8. Committee Concerns- None
9. Adjournment- Chairwoman King adjourned the meeting.

Respectfully Submitted,  
Cindy Miller  
Municipal Clerk