

MINUTES
FINANCE & POLICY COMMITTEE MEETING
MAY 3, 2021, 6PM
CITY HALL - COUNCIL CHAMBERS
5 E. BUTLER ROAD

Committee Members present: Michael Reynolds (Chair) and Carol King. Councilwoman Diane Kuzniar was at a conference and not present.

Others present: Finance Director Holly Abercrombie, HR Director Mark Putnam, and City Administrator Brandon Madden

1. Call to Order- Chairman Reynolds
2. Public Comment- None
3. Reading and Approval of Minutes
 - a. Finance Committee Meeting: April 5, 2021

Motion: Councilwoman King made a motion to approve the minutes with Chairman Reynolds seconding.

Vote: The vote was unanimous (2-0).

4. Reports or Communications from City Officers
 - a. City Administrator Brandon Madden- The administration budget looks good. Mr. Madden noted that the budget public hearing and first reading on the budget would be held May 17th.
 - i. Budget Review
 - b. Finance Director Holly Abercrombie
 - i. Budget Review- City revenues and expenditures look good.
 - c. HR Director Mark Putnam- Mr. Putnam reported the employee appreciation luncheon went well with about 15 employees receiving service awards.

The City is getting a lot of resumes for dispatchers.

Mr. Putnam said he talked to Greenville County about their police Community Action Team and thanked Chief Miller for looking into the program.

Ronald McDonald House donations are being taken up now.

5. Unfinished Business- There is no unfinished business.

6. New Business

- a. Review of City Ordinance Section 2-33- Councilwoman King said in looking at Greenville County's rules, they are as broad as ours. There are different definitions for extenuating circumstances. Her issue is that it is great that this is in place, but she thinks it is important for the officials to be present. It is hard to participate in meetings via Zoom. She would like the extenuating circumstances portion tightened up. Councilwoman King said special called meetings are different, but Council knows when regularly called meetings are scheduled. A vacation scheduled during a regular Council or Committee meeting should not be an extenuating circumstance.

This item was held in committee.

- b. FY21 Budget Amendment Ordinance- Mr. Madden said that throughout the year Council has approved various expenditures, projects, and grants. Staff has accumulated all items to present in one budget amendment. The dispatch console item discussed in the Public Safety Committee can be absorbed in the budget surplus. Staff recommendation is approval of this amendment.

Councilwoman King said the items listed will be funded by budget surplus. Ms. Abercrombie said the CARES Recovery Act money should reimburse the City for some of the items.

Motion: Councilwoman King made a motion to send this item to Council. Chairman Reynolds seconded the motion.

Vote: The vote was unanimous (2-0).

7. Public Comment- None
8. Committee Concerns- None
9. Adjournment- Chairman Reynolds adjourned the meeting.

Respectfully Submitted,
Cindy Miller
Municipal Clerk