



PUBLIC WORKS COMMITTEE MEETING

MONDAY, JUNE 7, 2021 | 6 PM

3rd committee meeting

The Committee will meet in the Mauldin City Hall at 5 East Butler Road in the Council Chambers at 6 p.m.

The meeting will be available remotely through Zoom. Please visit the City's website at <https://cityofmauldin.org/your-government/meeting-minutes-agendas/> to access the meeting via audio and videoconferencing.

**PUBLIC WORKS COMMITTEE MEETING
JUNE 7, 2021, 6PM
CITY HALL - COUNCIL CHAMBERS
5 E. BUTLER ROAD**

Committee Members: Jason Kraeling (Chair), Carol King, Michael Reynolds

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|---|------------------------------|
| 1. <u>Call to Order</u> | The Honorable Jason Kraeling |
| 2. <u>Public Comment</u> | |
| 3. <u>Reading and Approval of Minutes</u> | The Honorable Jason Kraeling |
| a. Public Works Committee Meeting: May 3, 2021 [Pages 3-4] | |
| 4. <u>Reports or Communications from City Officers</u> | The Honorable Jason Kraeling |
| a. Public Works Director Matt Fleahman | |
| i. Budget Review | |
| ii. Rural Infrastructure Authority Grant | |
| iii. Mauldin Sewer Specifications and Details | |
| 5. <u>Unfinished Business</u> | |
| There is no unfinished business. | The Honorable Jason Kraeling |
| 6. <u>New Business</u> | |
| a. Trash and Recycling Receptacle Policy [Pages 5-7] | The Honorable Jason Kraeling |
| 7. <u>Public Comment</u> | |
| 8. <u>Committee Concerns</u> | |
| 9. <u>Adjournment</u> | The Honorable Jason Kraeling |

MINUTES
PUBLIC WORKS COMMITTEE MEETING
MAY 3, 2021, 6PM
CITY HALL - COUNCIL CHAMBERS
5 E. BUTLER ROAD

Committee Members present: Jason Kraeling (Chair), Carol King, Michael Reynolds
Others present were PW Director Matthew Fleahman and City Administrator Brandon Madden

1. Call to Order- Chairman Kraeling
2. Public Comment- None
3. Reading and Approval of Minutes
 - a. Public Works Committee Meeting: April 5, 2021

Motion: Councilman Reynolds made a motion to approve the minutes with Councilwoman King seconding.

Vote: The vote was unanimous (3-0).

4. Reports or Communications from City Officers
 - a. Public Works Director Matt Fleahman
 - i. Budget Review

The budgets all look good.

The new trash truck will be delivered tomorrow morning.

Chairman Kraeling asked if Mr. Fleahman knows when the vac truck will come in. Mr. Fleahman said that was not included in the budget.

Mr. Madden mentioned there was a leaf truck purchased.

5. Unfinished Business- There is no unfinished business.
6. New Business

- a. Streetscape Construction Project Phase I

The City Council has identified the continued development of its downtown (i.e., City Center) as one of its priorities. One of the components of this development is the enhancement of the roadway infrastructure surrounding and within the downtown area. The City requested funding assistance from the GLDTC to facilitate the roadway enhancements. During its March 4, 2021 meeting, the GLDTC approved the City's request for assistance.

The City was approved for funding assistance through the GLDTC for the following roadway improvements:

- Murray Drive and Miller Road Intersection
- Extending Jenkins Street to Hyde Circle
- Resurfacing Jenkins Court
- Constructing a new street off North Main Street

The total estimated cost for the project is \$2,719,350. GLDTC has committed a total of \$1,359,675 in C-Funds for this project to be split between fiscal years 2020-2021 and 2021-2022. The total estimated impact to the City is \$1,359,675.

Motion: Councilman Reynolds made a motion to send this item to Council with Councilwoman King seconding.

Chairman Kraeling asked if there were still plans to put a light at Murray and Main Street. Mr. Madden said he would reach out to GLDTC on this and will report back to committee.

Vote: The vote was unanimous (3-0).

7. Public Comment- None

8. Committee Concerns- None

9. Adjournment- Chairman Kraeling adjourned the meeting.

Respectfully Submitted,
Cindy Miller
Municipal Clerk

PUBLIC WORKS COMMITTEE

AGENDA ITEM SUMMARY

MEETING DATE: June 7, 2021
AGENDA ITEM: 6a

TO: Public Works Committee
FROM: City Administrator Brandon Madden
SUBJECT: Trash & Recycling Receptacle Policy

REQUEST

The Public Works Committee is requested to recommend approval of the City Trash & Recycling Receptacle Policy to the City Council.

HISTORY/BACKGROUND

Council presented a concern to staff regarding the need for a formal policy on the manner in which the City Sanitation Division manages the distribution of trash & recycling receptacles.

ANALYSIS or STAFF FINDINGS

City Code of Ordinances Section 34-5. – Receptacles outlines the City's use of receptacles. Attached is a draft policy that is commensurate with the foregoing Ordinance for the Committee's consideration.

FISCAL IMPACT

None.

RECOMMENDATION

Approval of the attached policy is recommended.

ATTACHMENTS

Draft Trash & Recycling Receptacle Policy



**City of Mauldin Government
Policy and Procedure Manual**

Title: Trash and Recycling Receptacles

Policy Number: 2021 –

Effective Date: _____, 2021

I. Purpose:

This policy establishes the process and management of the City Sanitation Division's trash and recycling receptacles.

II. Policy:

Generally, all single-family residences and small business in the city, including townhouses, condominiums, duplexes, and all apartment complexes with less than nine units, shall purchase and use city-approved receptacles or carts for the disposal of normal household garbage, refuse and recyclable materials. The city has available for purchase garbage and recycle receptacles and carts. Receptacles must be brought to the curb or ditch line before 7:30 a.m. on the scheduled collection day and removed from the curb or ditch line before 12:00 midnight of the scheduled collection day.

A. Prohibited Deposits:

- i. No dirt, rocks, yard waste or construction materials. The term "construction materials" means, but is not limited to, carpet, padding, sheetrock, lumber, shingles, siding, shutters, or other lumber materials, bricks, blocks, cement and mortar, concrete, rocks, and dirt.
- ii. No oil, batteries, or hazardous waste of any type shall be put in city-approved receptacles or along the curbside.

B. Responsibility of resident: The resident or small business shall be responsible for the replacement of any stolen, damaged, or abused receptacle. The city will not be responsible for any stolen, damaged, or abused receptacles or carts.

C. Accessibility: All garbage and refuse receptacles must be brought to the public street curb or ditch line adjacent to a driveway on the designated day. Receptacles not so located when the city truck services the street shall not be emptied.

D. Back door service: Residences where no one is physically able to roll the city-provided receptacles to the street for collection will be extended back door service. Applications for back door service will be subject to approval of the city verifying such request.

III. Procedure for Purchasing Trash & Recycling Receptacles

A. City Approved Trash Receptacles and Recycling Receptacles

City-approved trash receptacles and recycling receptacles are to be purchased by residents and businesses through the City Business & Development Services Department.

- i. Residents shall call the City Business & Development Services Department to order a trash receptacle or recycling bin and pay over the phone.
- ii. Residents may also order receptacles online, or bring cash or checks to the Business Development & Services Department at Mauldin City Hall, 5 East Butler Road.
- iii. Purchased receptacles it will be delivered to the purchaser's address within 48 hours, excluding weekends and holidays.
- iv. The following fee schedule for purchasing trash & recycling receptacles apply:
 - Green street trash can (for residential waste): \$65
 - Blue Recycling Receptacles (small): \$15
 - Blue Recycling Receptacles (large): \$25

B. Responsibility of Purchaser

- i. The receptacles and its care are each purchaser's responsibility.
- ii. Receptacles should be cleaned regularly and kept closed to keep out water.
- iii. Receptacles should be stored beside or behind the house or in an enclosure.

iv. Damaged Trash Receptacles & Recycling Receptacles

Residents with damaged trash & recycling receptacles should report the damaged cans to the Sanitation Division of the City Public Works Department.

- i. Sanitation Division staff will attempt to repair damaged trash and/or recycling receptacle.
- ii. Trash and/or recycling receptacles that cannot be repaired shall be replaced by the property owner pursuant to the fee schedule in Section III.A.iv. of this policy.