

MINUTES
PUBLIC WORKS COMMITTEE MEETING
APRIL 5, 2021, 6PM
CITY HALL - COUNCIL CHAMBERS
5 E. BUTLER ROAD
2nd COMMITTEE MEETING

Committee Members: Jason Kraeling (Chair), Carol King, Michael Reynolds

Others present: Public Works Director Matt Fleahman and City Administrator Brandon Madden

1. Call to Order- Chairman Kraeling
2. Public Comment- None
3. Reading and Approval of Minutes
 - a. Public Works Committee Meeting: March 1, 2021

Action: Councilman Reynolds made a motion to approve the minutes with Councilwoman King seconding.

Vote: The vote was unanimous (3-0).

4. Reports or Communications from City Officers

- a. Public Works Director Matt Fleahman
 - i. Budget Review- The budgets look good. The new leaf truck was delivered. This brings us up to four working trucks.

ii. Updated Brush Pick-Up Schedule

Last year, Public Works decided to come up with a schedule for city-wide brush pickup. This is a six-week schedule to allow the department to serve citizens equitably. Having a schedule allows people to plan accordingly and allow public works to maintain the schedule. Mr. Fleahman was asked to re-evaluate the process, and after discussing this with the Sanitation Supervisor, we can consolidate the schedule to a four-week cycle. During the peak season, the department will need to work overtime, but this should help address concerns about the brush pickup.

Chairman Kraeling said this would be consolidated from six weeks to four weeks and asked if the new schedule would be put on the website. Mr. Fleahman answered yes.

Councilman Reynolds asked what the department's biggest drawback was- equipment, manpower, etc. Mr. Fleahman said some citizens have big piles of debris and it takes a couple of trips to get all the leaves. Everyone decides to landscape at the same time. Councilman Reynolds asked if there is a place where citizens can go to dump their own trailers. Mr. Fleahman answered they could go to the Twin Chimneys Landfill. Councilman Reynolds asked if there was a place to go in-City. Mr. Fleahman said no, if you allow citizens to dump their debris somewhere in the City, then professional landscapers would do the same thing. Chairman Kraeling said he goes to the dump 2-3 times a month. Mr. Fleahman said professional landscapers leave debris for the City to pick up quite often.

Mr. Fleahman said everyone was home last year at the same time because of the pandemic, and we have different staff with different work ethics this year. He thinks the department will be able to keep up with the brush pickup.

5. Unfinished Business- There is no unfinished business.

6. New Business

- a. On Call Electrical Services- The City received two bids in response to an RFQ for electrical services throughout the City buildings and grounds. Those bids were reviewed by an evaluation committee and they recommended the bid be awarded to Excel Electric. There is money in the budget. This would allow a contractor that has gone through a bidding process to be used when electrical needs arrive instead of having to quote out each job.

Action: Councilwoman King made a motion to send this item to Council. Councilman Reynolds seconded the motion.

Vote: The vote was unanimous (3-0).

- b. Motion to enter into Executive Session for consideration of contractual matters related to the Project FD as allowed by State Statute Section 30-4-70 (a)(2)

Action: Councilman Reynolds made a motion to go into executive session with Councilwoman King seconding.

Vote: The vote was unanimous (3-0).

Chairman Kraeling reconvened the meeting.

Councilman Reynolds reported no actions were taken and no decisions made.

- c. Possible action on items discussed in executive session

Action: Councilwoman King made a motion to send these contractual matters to full Council for consideration. Councilman Reynolds seconded the motion,

Vote: The vote was unanimous (3-0).

7. Public Comment- None

8. Committee Concerns- None

9. Adjournment- Chairman Kraeling adjourned the meeting.

Respectfully Submitted,
Cindy Miller
Municipal Clerk