



# **PUBLIC WORKS COMMITTEE MEETING**

**MONDAY, MAY 3, 2021 | 6 PM**

4<sup>th</sup> committee meeting

The Committee will meet in the Mauldin City Hall at 5 East Butler Road in the Council Chambers at 6 p.m.

The meeting will be available remotely through Zoom. Please visit the City's website at <https://cityofmauldin.org/your-government/meeting-minutes-agendas/> to access the meeting via audio and videoconferencing.

**PUBLIC WORKS COMMITTEE MEETING  
MAY 3, 2021, 6PM  
CITY HALL - COUNCIL CHAMBERS  
5 E. BUTLER ROAD**

**Committee Members:** Jason Kraeling (Chair), Carol King, Michael Reynolds

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| <b>1. <u>Call to Order</u></b>  | The Honorable Jason Kraeling |
| <b>2. <u>Public Comment</u></b>   | The Honorable Jason Kraeling |
| <b>3. <u>Reading and Approval of Minutes</u></b><br>a. Public Works Committee Meeting: April 5,<br>2021 [Pages              | The Honorable Jason Kraeling |
| <b>4. <u>Reports or Communications from City Officers</u></b><br>a. Public Works Director Matt Fleahman<br>i. Budget Review | The Honorable Jason Kraeling |
| <b>5. <u>Unfinished Business</u></b><br>There is no unfinished business.  | The Honorable Jason Kraeling |
| <b>6. <u>New Business</u></b><br>a. Streetscape Construction Project Phase I [Pages   | The Honorable Jason Kraeling |
| <b>7. <u>Public Comment</u></b>   |                              |
| <b>8. <u>Committee Concerns</u></b>   |                              |
| <b>9. <u>Adjournment</u></b>  | The Honorable Jason Kraeling |

MINUTES  
PUBLIC WORKS COMMITTEE MEETING  
APRIL 5, 2021, 6PM  
CITY HALL - COUNCIL CHAMBERS  
5 E. BUTLER ROAD  
2<sup>nd</sup> COMMITTEE MEETING

Committee Members: Jason Kraeling (Chair), Carol King, Michael Reynolds

Others present: Public Works Director Matt Fleahman and City Administrator Brandon Madden

1. Call to Order- Chairman Kraeling
2. Public Comment- None
3. Reading and Approval of Minutes
  - a. Public Works Committee Meeting: March 1, 2021

**Action:** Councilman Reynolds made a motion to approve the minutes with Councilwoman King seconding.

**Vote:** The vote was unanimous (3-0).

4. Reports or Communications from City Officers

- a. Public Works Director Matt Fleahman
  - i. Budget Review- The budgets look good. The new leaf truck was delivered. This brings us up to four working trucks.

ii. Updated Brush Pick-Up Schedule

Last year, Public Works decided to come up with a schedule for city-wide brush pickup. This is a six-week schedule to allow the department to serve citizens equitably. Having a schedule allows people to plan accordingly and allow public works to maintain the schedule. Mr. Fleahman was asked to re-evaluate the process, and after discussing this with the Sanitation Supervisor, we can consolidate the schedule to a four-week cycle. During the peak season, the department will need to work overtime, but this should help address concerns about the brush pickup.

Chairman Kraeling said this would be consolidated from six weeks to four weeks and asked if the new schedule would be put on the website. Mr. Fleahman answered yes.

Councilman Reynolds asked what the department's biggest drawback was- equipment, manpower, etc. Mr. Fleahman said some citizens have big piles of debris and it takes a couple of trips to get all the leaves. Everyone decides to landscape at the same time. Councilman Reynolds asked if there is a place where citizens can go to dump their own trailers. Mr. Fleahman answered they could go to the Twin Chimneys Landfill. Councilman Reynolds asked if there was a place to go in-City. Mr. Fleahman said no, if you allow citizens to dump their debris somewhere in the City, then professional landscapers would do the same thing. Chairman Kraeling said he goes to the dump 2-3 times a month. Mr. Fleahman said professional landscapers leave debris for the City to pick up quite often.

Mr. Fleahman said everyone was home last year at the same time because of the pandemic, and we have different staff with different work ethics this year. He thinks the department will be able to keep up with the brush pickup.

5. Unfinished Business- There is no unfinished business.

6. New Business

- a. On Call Electrical Services- The City received two bids in response to an RFQ for electrical services throughout the City buildings and grounds. Those bids were reviewed by an evaluation committee and they recommended the bid be awarded to Excel Electric. There is money in the budget. This would allow a contractor that has gone through a bidding process to be used when electrical needs arrive instead of having to quote out each job.

**Action:** Councilwoman King made a motion to send this item to Council. Councilman Reynolds seconded the motion.

**Vote:** The vote was unanimous (3-0).

- b. Motion to enter into Executive Session for consideration of contractual matters related to the Project FD as allowed by State Statute Section 30-4-70 (a)(2)

**Action:** Councilman Reynolds made a motion to go into executive session with Councilwoman King seconding.

**Vote:** The vote was unanimous (3-0).

Chairman Kraeling reconvened the meeting.

Councilman Reynolds reported no actions were taken and no decisions made.

- c. Possible action on items discussed in executive session

**Action:** Councilwoman King made a motion to send these contractual matters to full Council for consideration. Councilman Reynolds seconded the motion,

**Vote:** The vote was unanimous (3-0).

7. Public Comment- None

8. Committee Concerns- None

9. Adjournment- Chairman Kraeling adjourned the meeting.

Respectfully Submitted,  
Cindy Miller  
Municipal Clerk

# PUBLIC WORKS COMMITTEE

## AGENDA ITEM SUMMARY

**MEETING DATE:** May 3, 2021  
**AGENDA ITEM:** 6a

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**TO:** Public Works Committee  
**FROM:** City Administrator Brandon Madden  
**SUBJECT:** Streetscape Construction Project Phase I

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### REQUEST

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The Public Works Committee is requested to approve the participation agreement with the Greenville Legislative Delegation Transportation Committee (GLDTC) to assist in the Streetscape Construction Project Phase I.

### HISTORY/BACKGROUND

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The City Council has identified the continued development of its downtown (i.e., City Center) as one of its priorities. One of the components of this development is the enhancement of the roadway infrastructure surrounding and within the downtown area. The City requested funding assistance from the GLDTC to facilitate the roadway enhancements. During its March 4, 2021 meeting, the GLDTC approved the City's request for assistance.

### ANALYSIS or STAFF FINDINGS

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The City was approved for funding assistance through the GLDTC for the following roadway improvements:

- Murray Drive and Miller Road Intersection
- Extending Jenkins Street to Hyde Circle
- Resurfacing Jenkins Court
- Constructing a new street off North Main Street

Each of these components will improve the safety of the roadways for pedestrian and vehicular traffic and lead to continued economic development within the City.

### FISCAL IMPACT

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The total estimated cost for the project is \$2,719,350.

### RECOMMENDATION

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It is recommended that Council approve the Resolution and the participation agreement.

### ATTACHMENTS

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Resolution

## Participation Agreement

**PARTICIPATION AGREEMENT**  
**Greenville Legislative Delegation Transportation**  
**Committee Project # 586 Mauldin Streetscape Phase I**

Dated: March 18, 2021

WHEREAS, the City of Mauldin desires the Greenville Legislative Delegation Transportation Committee (GLDTC) to assist the City of Mauldin in the Mauldin Streetscape Construction Project Phase I. This project is known as GLDTC Project # 586; and

WHEREAS, the GLDTC is a duly authorized agent of the State of South Carolina with the authority to enter into contracts necessary for the proper discharge of its functions and duties; and

WHEREAS, the City of Mauldin is duly authorized to enter into contracts necessary for the proper discharge of its functions and duties; and

WHEREAS, the GLDTC has agreed to assist the City of Mauldin with GLDTC Project # 586.

NOW THEREFORE, in consideration of the several promises to be faithfully performed by the parties hereto as set forth, the GLDTC and the City of Mauldin do hereby agree as follows:

**Project Description:**

The project is divided into two (2) parts as follows:

- a) Preliminary Engineering (PE): Includes field stakeout, compilation of contract quantities, Bid Proposal Preparation, Mandatory Pre-Bid Conference, Advertisement and receipt of bid packages, bid evaluation and recommendation for award.
- b) Construction, Engineering and Inspection (CEI): Includes; Pre-Construction Conference, monitoring the actual construction performance, construction inspection/management by SCDOT Certified Project Manager (On-Site full Time), sampling testing of materials, recommendation for contractor payments, and other items associated tasks as necessary.

The term **PROJECT** is intended to refer to the above two Parts collectively unless otherwise indicated.

\_\_\_\_\_  
Mauldin initial      GLDTC initial

**PARTICIPATION AGREEMENT**  
**Greenville Legislative Delegation Transportation**  
**Committee Project # 586 Mauldin Streetscape Phase I**

Dated: March 18, 2021

**COMMITTED PROJECT FUNDING:**

GLDTC:	\$1,359,675
City of Mauldin:	\$1,359,675 + All costs over the GLDTC's commitment

**The GLDTC shall:**

- a) Provide the GLDTC's cost share for the PROJECT, not to exceed \$1,359,675;
- b) Provide all preliminary engineering services, bid advertisement, Pre-Construction Conference, awarding of construction contract, CEI which consists of Project Management, full time Project Manager which will inspect all contractor work during execution of contract, and sampling and testing of construction materials and procedures for compliance with all State and local requirements;
- c) Verify all contractors pay requests prior to payment.

**The City of Mauldin shall:**

- a) Provide funding over the GLDTC commitment of \$1,359,675.
- b) Review Monthly Progress Payment Requests for concurrence.
- c) Pay all Right of Way acquisition costs.
- d) Pay all Railroad related expenses with Genesee & Wyoming Railroad Services Inc.

**The GLDTC shall:**

- a) Enter into and execute all necessary contracts required to complete the approved project with the concurrence of the City of Mauldin;
- b) Be responsible for approval of payment requests and payments of all contractors and subcontractors pay requests with the concurrence of the City of Mauldin;
- c) Secure from the City of Mauldin all remaining funds on the following schedule:

\_\_\_\_\_  
Mauldin initial      \_\_\_\_\_  
GLDTC initial

**PARTICIPATION AGREEMENT**  
**Greenville Legislative Delegation Transportation**  
**Committee Project # 586 Mauldin Streetscape Phase I**

Dated: March 18, 2021

**The City of Mauldin shall:**

- a) Remit to the GLDTC 25% of their commitment at this time (\$339,918.75).
- b) Remit to the GLDTC 25% of their commitment once the project has been advertised for bidding. (\$339,918.75) this is the completion of Preliminary Engineering.
- c) Remit the remaining 50% of its commitment (\$679,837.50) incrementally, on a monthly basis, with all invoices being divided evenly between GLDTC funds and Mauldin funds until the GLDTC reaches its total commitment of (\$1,359,675).
- d) Pay 100% all GLDTC invoices, if any, that occur after the GLDTC reaches its total commitment of (\$1,359,675).
- e) Mauldin shall pay the GLDTC within 15 days of submittal of invoices by the GLDTC.

Note: Every possible effort will be made to utilize 100% of the available funding for the execution of this contract. However: due to factors beyond everyone's control (PG64-22 price adjustment, utility conflicts, contract underruns/overruns, etc.) it will be impossible to know the exact project cost until the final payment/invoice is received. A final make up payment or reduction payment will be computed at the closeout of the project.

**This document may not be modified or revoked without the written consent of all parties.**

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For: the City of Mauldin (name and title) (date)

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Greenville Legislative Delegation Transportation Committee Chairman (date)