# Minutes
# Public Works Committee
# October 5, 2020
# 4th committee meeting

**Committee Members:** Jason Kraeling (Chair), Carol King, Michael Reynolds
**Others Present**: Public Works Director Matt Fleahman and City Administrator Brandon Madden

1. **Call to Order** — The Honorable Jason Kraeling

**Action: Councilwoman King made a motion to add the lighting agreement with Laurens Electric to the agenda under New Business. Councilman Reynolds seconded the motion,**

**Vote: The vote was unanimous (3-0).**

2. **Public Comment** — The Honorable Jason Kraeling

3. **Reading and Approval of Minutes** — The Honorable Jason Kraeling
   a. Public Works Committee Meeting: September 14, 2020

      Action: Councilman Reynolds made a motion to approve the minutes with Councilwoman King seconding.

      Vote: The vote was unanimous (3-0).

4. **Reports or Communications from City Officers** — The Honorable Jason Kraeling
   a. Public Works Director Matt Fleahman
      i. Budget Review

         The purchase of a landscaper was made and was $9,000 less than budgeted.

   b. City Administrator Brandon Madden
      i. IMS Road Inventory Update

         Mr. Madden reported IMS has completed our street survey. We should be receiving their recommendations on streets to be improved soon.

5. **Unfinished Business** — The Honorable Jason Kraeling
   There is no unfinished business.

6. **New Business** — The Honorable Jason Kraeling

   a. Extension of Agreement with SC Department of Corrections

      This is the agreement for inmate labor. Currently, we are not receiving inmates, but we need to have the agreement in place when inmates are finally allowed back.

      **Action: Councilwoman King made a motion to send this agreement extension to Council. Councilman Reynolds seconded the motion.**

      **Vote: The vote was unanimous (3-0).**

   b. Lighting Agreement with Laurens Electric

      Residents on Basswood Drive have complained about not having sufficient lighting. Laurens Electric performed a lighting survey and they indicated there are some dark areas. The property owners of 120 Basswood and the neighboring property have been contacted that there will be a light added. The City will pay for the streetlight. Laurens Electric will do the installation.

      Councilwoman King asked that the property owners be notified of the procedure.

      **Action: Councilman Reynolds made a motion to send this lighting agreement to Council. Councilwoman King seconded the motion.**

      **Vote: The vote was unanimous (3-0).**

7. **Public Comment-** None — The Honorable Jason Kraeling

8. **Committee Concerns-** None — The Honorable Jason Kraeling

9. **Adjournment-** Chairman Kraeling adjourned the meeting.

Respectfully Submitted,
Cindy Miller
Municipal Clerk