

Minutes
Finance & Policy Committee
February 1, 2021
6th committee meeting

Committee Members: Michael Reynolds (Chair), Carol King, Diane Kuzniar

Others present: Finance Director Holly Abercrombie via Zoom, HR Director Mark Putnam via Zoom, and City Administrator Brandon Madden

1. Call to Order- Chairman Reynolds
2. Public Comment- None
3. Reading and Approval of Minutes

a. Finance Committee Meeting: January 4, 2021

Action: Councilwoman Kuzniar made a motion to approve the minutes with Chairman Reynolds seconding. Councilwoman King was not present at last month's meeting and did not vote.

Vote: The vote was unanimous (2-0).

4. Reports or Communications from City Officers
 - a. City Administrator Brandon Madden
 - i. Budget Review

The Administration department budget is where it should be.
 - b. Finance Director Holly Abercrombie
 - i. Budget Review

Ms. Abercrombie reported that the budgets look good. The bulk of property taxes have come in and are trailing off. The remaining months will see vehicle taxes and delinquent property taxes. Business licenses are due in April so we will start seeing that revenue. Budget FY 22 is being started.
 - c. HR Director Mark Putnam

Mr. Putnam reported the reinvestment from insurance savings has gone a long way with employees. There have been many positive comments.
5. Unfinished Business
 - a. Amendment to Committee Rules

Chairman Reynolds said this started as a possible change to move committee meetings to the courtroom to take advantage of the new audio/visual equipment that has been installed, but has become an opportunity to make any other changes as necessary. There were a couple of other suggestions such as an extra night each month for executive sessions.

Councilwoman Kuzniar said there may be something going on in the courtroom this evening. If there was a double booking, we should be able to take care of it.

Councilwoman King said with the upgrades to the council chambers and security, she would like to have the meetings in the council chambers. The committee rules could state that they could be moved somewhere else as requested by the Chair. The courtroom is more secure, and it is easier for the police department to secure the courtroom.

Chairman Reynolds asked for feedback on executive sessions being scheduled on other nights. Councilwoman Kuzniar said she thinks it would depend on how many items were on the other agendas. Tonight, we didn't run late. She said it would also depend on what the executive session entails. If there are several committees with executive sessions, those should probably be split.

Councilwoman King said it is not fun to be here until 11:00 p.m., but then again, all the business gets taken care of at one place and one time. She is not opposed though to letting staff and the Mayor be the judge as to whether the dates need to be split if several committees have executive sessions planned. It can be an option as needed. Committees could be split up and meet on Monday and Tuesday if need be.

Chairman Reynolds asked for more feedback on the location of committee meetings. Councilwoman King suggested striking Council chambers as the location noted in the rules and put Mauldin City Hall instead. That would allow for flexibility on the specific location for the committee chairs.

Councilwoman King said she received a second request from another council member . Under number 2, consider adding "committee meetings will be scheduled for the first Monday and/or Tuesday of each month based upon anticipated volume of business items to be considered and/or the length of meetings for all standing committees."

Action: Councilwoman King made a motion to amend the standing committee rules under Section 1, to strike council chambers and section 2 "committee meetings will be scheduled for the first Monday and/or Tuesday of each month based upon anticipated volume of business items to be considered and/or the length of meetings for all standing committees." Councilwoman Kuzniar seconded the motion.

Vote: The vote was unanimous (3-0).

6. New Business- There is no new business.
7. Public Comment- None
8. Committee Concerns
9. Adjournment- Chairman Reynolds adjourned the meeting.

Respectfully Submitted,
Cindy Miller
Municipal Clerk