

Minutes  
Public Works Committee  
December 14, 2020  
6:00 p.m.  
2<sup>nd</sup> committee meeting

Committee Members present: Chairman Jason Kraeling , Committee members Carol King and Michael Reynolds

1. Call to Order- Chairman Jason Kraeling

2. Public Comment- None

3. Reading and Approval of Minutes

- a. Public Works Committee Meeting:  
November 2,2020

**Action: Councilman Reynolds made a motion to approve the minutes.  
Councilwoman King seconded the motion.**

**Vote: The vote was unanimous (3-0).**

4. Reports or Communications from City Officers

- a. Department Reports

Public Works Director Matt Fleahman  
Budget Review

The new knuckle boom came in last week. The department is under budget. The department is ahead of schedule on leaf pickup. One machine is in Charlotte being repaired. Two trucks are currently running.

The asphalt hot box trailer has also come in and was used the first day.

5. Unfinished Business

There is no Unfinished Business

6. New Business-

- a. GLDTC Participation Agreement- The City's street paving program focuses on the resurfacing, rehabilitation, and maintenance of City- owned roads. The program is funded through the City's Capital Improvement Program and the Greenville Legislative Delegation Transportation Committee's (GLDTC) Municipal Match Resurfacing Program (MMRP). Streets funded through the MMRP are managed by the GLDTC's program manager,

CoTransCo. Roads improved through this program usually include a combination of full depth patching, milling and asphalt overlay.

For FY2021, Council appropriated \$2.7M for participating in the MMRP, and GLDTC was informed of the City's participation level. The funding source for the \$2.7M is the Transportation Fund. The City available match level as determined by GLDTC was \$191,954.41. Also, CoTransCo has estimated that with the \$2.7M commitment of the City, along with the GLDTC matching funds, all of the roads up to Summer Wood Dr. should be paved. This means that all of the roads for year 1 and the majority of the roads for year 2 of the City's 5-year paving program should be paved. The financial impact of this request is \$2.7M.

**Action: Councilwoman King made a motion to send this item to the council agenda. Councilman Reynolds seconded the motion.**

**Vote: The vote was unanimous (3-0).**

- b. Street Sweeping RFP- An RFP was issued for street sweeping services. The lowest bid was from Sweeping Corporation of America, which is \$25,000 a year for quarterly sweeping. The truck we used to have never lasted to do the entire City. It will be less expensive to have an outside contractor perform the service.

Committee discussion led the members to decide that this may not be a necessary service.

**Action: This item was left in committee.**

- c. Motion to enter into Executive Session to Consider Contractual Matters related to MetroConnects as allowed by State Statue Section 30-4-70 (a)(2)

**Action: Councilman Reynolds made a motion to move into executive session with Councilwoman King seconding.**

**Vote: The vote was unanimous (3-0).**

Chairman Kraeling reconvened the meeting.

Councilman Reynolds stated no decisions were made and no actions taken in executive session.

7. Public Comment- None

## 8. Committee Concerns

Councilman Reynolds asked Matt Fleahman to look into developing a maintenance plan for the ball fields.

Chairman Kraeling asked Mr. Fleahman to think about what it might look like in the future to possibly contract out leaf collection. Councilwoman King added that it is seasonal and the leaves all fall at the same time.

Councilwoman King asked Mr. Fleahman to thank his staff for putting out the Christmas lights. She didn't realize the wreaths on City Hall were so large, and they do a great job with installation.

9. Adjourn- Chairman Kraeling adjourned the meeting.

Respectfully Submitted,

Cindy Miller  
Municipal Clerk