



CITY OF MAULDIN REQUEST FOR PROPOSALS (RFP: 2020 – 05)

**UP-FIT OF POLICE EQUIPMENT on THREE PATROL VEHICLES
(Vehicles Provided-2020/21 Ford Police Utility)**

DECEMBER 4, 2020
CITY OF MAULDIN
5 E. Butler Road, Mauldin, SC 29662

1. Instructions

1.1. Submission of Proposals

To be considered, interested parties should send one electronic (.pdf) version of a fully responsive proposal. All proposals must be received on December 21, 2020 by noon (closing date and time) at which time they will be opened in the upstairs conference room at City Hall. Proposals can be emailed to bturner@mauldincitysc.com or mailed to the following address:

City of Mauldin
Bryan Turner
5 East Butler Road
PO Box 249
Mauldin, SC 29662
(864) 289-8906

Offerors wishing to make changes to their proposals after submission but prior to noon may do so by submitting the revisions by fax, email or hard copy. It is the Offeror's sole responsibility to ensure the revisions are received by the City prior to the closing date and time. Proposals received after the closing date and time may not be accepted or considered.

Responses to this request for proposals will allow the City to rank the Offerors and enter negotiations with the Offeror whose proposal is deemed most advantageous to the City with price and other factors considered.

1.2. Considerations of Equipment Supply Line and Completion of Project

The availability of the supplied vehicles will no doubt lead to this RFP being awarded well in advance of the vehicles arrival. With that consideration, The City's expectations of this project completion should be within a reasonable time assuming the awarded vendor has taken that opportunity to have all the required equipment on-hand at the time of vehicle arrival.

An assigned point value for project completion from time of vehicle arrival to awarded facility will be a contributing factor in the award of this RFP.

2. Introduction

2.1. Purpose

The City is requesting proposals from qualified vendors/vendors to up-fit with police equipment, three, 2020/21 Ford Police Utility Interceptors (Explorer).

Vendors interested in providing the aforementioned services must prepare and submit a proposal in accordance with the Scope of Services in this Request for Proposals. The City will review proposals only from those vendors that include all of the information required to be included as described herein (in the sole judgment of the City).

2.2. Background

As stewards of the taxpayer's investments in local government services, the police fleet is a vital factor in reliable delivery of service by the Mauldin Police Department. Consideration of the officer's safety and that of the citizens is paramount in the assessment of this project.

3. Scope of Work

The scope of services described herein is the minimum necessary to meet the City's objectives. The vendor is expected to expand on the scope of this project by incorporating their expertise and proposed method of approach. The scope of work for the project shall include the following:

See Attachment A for material compatibility list.

- a. Installation of specified police equipment to include equipment provided by the city that may have been purchased direct or repurposed from an "out of service" unit.
- b. At a minimum, the city will provide for installation; radar unit (front /rear), pre-programmed XPR2500 Motorola radios, two antennas (roof mount/cable) to terminate at center console (radio/Watchguard Camera)
- c. The City reserves the right to provide any surplus items meeting the desired specification and that line cost will be removed from the final invoice. The City reserves the right to omit any line prior to award, notifying the winning bidder of removal with the same applying to the installation of surplus equipment.
- d. Installation of specified equipment requiring DC power will be connected/wired as to not interfere with factory wiring.
- e. Wiring will originate and/or terminate on a connector board, fused as required by manufacturer's recommendations with ease of access in a rear compartment to include a 6 post bridge connector pre-wired for future installation of a 4RE camera system with trigger wires attached from; brake pedal, blue lights, siren (2-wire), and key-on 12 volt.
- f. Wiring will be loom wrapped and secured to provide ease of tracing should the need arise at a later date (See Attachment B).
- g. Motorola radio may have an "ignition on" trigger wire.
- h. Positive and negative radio wire must be hard wired and fused to the battery.
- i. Blue lights activation controls: All, rear/side only, rear only, traffic direction function.
- j. Siren to have transmission in-park shut off.
- k. Battery saver set at 3 hours
- l. Switched, 3 outlet connector hard wired to the battery

- m. Light/siren controller should have one blank trigger for future installation of rifle rack. Pre-wired to bridge connector.
- n. Specific branding and/or part numbers are for vendor reference only to identify comparable product to meet or exceed requested specifications unless otherwise noted.
- o. Winning bidder will provide on delivery, a detailed explanation of equipment function.
- p. All three vehicles will be wired the same and location of equipment will be the same. A wiring schematic will be provided on delivery to include photographs of wiring and location of connections, fuse block in any, location of modules, battery saver, and radar base location.
- q. All manufacture paperwork and extra provided parts will be put in packets and left in the cars. A documented summary of all equipment with model and serial numbers of ALL purchased equipment will be provided by vendor
- r. Graphics: Mauldin Police graphics package MUST be done at Global Graphics (864-587-9821) or in house if compatible with quality laminated material utilized by Global. Awarded Vendor will pay Global direct for this service (\$600 per vehicle). Awarded Vendor will coordinate with Mauldin Police Department to make arrangements for pick-up and delivery to Global Graphics. Vendor's discretion for installation before or after equipment installs. Vehicle unit numbers will be provided by the police department.
- s. Window tint of the front driver and passenger side windows to match rear door windows. Also, windshield to the ASI line. Tint meter avail on request.
- t. Quote must be itemized with quantity, part number, brand, description, and cost each. Warranties on individual items shall be included by-line in the submitted quote.
- u. Console configuration shall have the radio and light/siren controller as far forward as possible creating as much distance as possible from 2 cup beverage holder.
- v. Console assembly will include at a minimum; Computer mount with screen holder. Mount must swivel for use from driver or passenger seat and front to rear. Armrest for thermal printer, 3 magnetic mic holders, switched 3 outlet power supply.
- w. Installation of elevated equipment vault in rear compartment shall not interfere with any factory compartments

- x. Questions concerning the specifications contained in this solicitation should be directed in email to the following contact person:

Corporal Sam Harrell
Mauldin Police Department
864-289-8900 Office
864-289-8944 Voice Mail (will forward to email)
sharrell@mauldinpolice.com (best)

3.1. Requirements

A special provision to the general requirements of the project requires that a Design Phase of the project occur immediately upon award of the contract. During the Design Phase, the Integrator shall meet with the City technical representatives to review the design goals continually until the design is complete. At the completion of the Design Phase, the Vendor shall submit the final design specifications and provide an installation plan/schedule and final Equipment List. Acknowledgement by the City of the proposed final design drawings, submitted electronically in PDF, shall constitute acceptance of the design. All work is to be done in compliance with the design intent as specified in the RFP. The Vendor shall indicate any variance from the design intent by notifying the City. Variances are not approved until all applicable documents have been updated and all parties have approved the variance in writing.

The Vendor is responsible for any updates to the drawings and Bill-of-Materials due to changes in equipment by manufacturer, by discontinuance or change in specification regardless and whether or not the change meets the design intent. All changes are to be approved in writing by City contact by email. The Vendor is responsible for all coordination with other trades (including graphics) and Mauldin Police Department as applicable to ensure a functional complete outcome. The Vendor is responsible for resolution of conflicts with connection of and/or interaction of other systems.

The project is not a complete functional system until all equipment is online, tested and functioning without defect (excluding in-car camera). All power supplies, accessory cables, portable equipment, equipment manuals and as-built system documentation has been provided to and accepted by the City. No training can take place until the system is completed. The Vendor should provide the drawings of fuse/wire bridges of the finished system to be delivered on completion and final inspection.

The Vendor shall provide all intellectual property relating to any configuration files for all system element programming. This would include any software for blue light programming. These items must be included in order for the project to be accepted and considered as complete and final payment to be made. The Vendor is responsible to coordinate proper integration of City supplied equipment into the overall system and to the City's in-house standards.

3.2. Design Changes

In addition to the base system, the Vendor may propose one or more design alternatives. These may include essential items or changes to make the system more efficient or easier to operate. The Vendor is to provide a brief description of the recommendations along with technical specifications and a breakdown of costs to the City. The Vendor will include whether the proposal increases, decreases, or does not affect the quoted not-to-exceed base price. The City will determine if the design change is acceptable. If design change is not acceptable, Vendor will provide system design as originally specified or implied.

3.3. System Enhancements

In addition to the base system, the Vendor may propose one or more system enhancement proposals. These proposals may enhance the system performance or reduce costs without loss of performance. The Vendor is to provide a brief description of the recommendations along with technical specifications and a breakdown of costing. The Vendor is to include whether the proposal increases, decreases, or does not affect the quoted base price. The City will determine if the system enhancement is acceptable. If system enhancement is not accepted by the City for any reason, the Vendor shall deliver system as originally specified.

3.4. Rubbish Removal, Recycling and Equipment Boxes

It is the responsibility of the Vendor to remove all rubbish generated by the installation. This includes all wiring and materials not being reused. It is expected that where appropriate, recycling of materials will be done. All recycling is to be done in compliance with local, state, and federal laws. This does not apply to parts, material supplied with any purchased product. Those will be boxed up and turned over to City representative when vehicles are picked up.

3.5. Manufacturer Commissioning

The Vendor will be wholly responsible for the coordination and successful integration of all Manufacturers commissioning as required by this RFP and incidental to proper integration of the camera system. Scheduling, onsite and offsite planning including all details related to the labor and hardware installation by the Manufacturer is the sole responsibility of the Vendor.

3.6. End-of-Life Systems

The Vendor is responsible for discovering from the Manufacturers associated with this project any end-of-life (EOL) or end-of-support (EOS) systems or equipment expected within 5 – 7 years of installation or within the projected useful life-span of the system or device.

3.7. Recording Systems

(N/A, to be installed by State Vendor)

3.8. Substantial Performance Review

When the Vendor feels that it has achieved Substantial Performance (all equipment has been installed and tested) of the work and all testing and adjustments have been completed, it shall notify the City. The City will schedule a Substantial Performance Review that shall include, but is not limited to, the following:

- Physical inventory of the equipment on site
- Demonstrations of the functional system and all equipment

3.9. Cleaning

It will be the responsibility of the Vendor to make necessary repairs, modifications, and adjustments to equipment or system in order to meet the functional requirements as specified. The Vendor will bear all the costs associated bringing the system into specification in a timely manner. The vehicles system final system review will be scheduled with the City or technical designees when all repairs, modifications or adjustments have been completed. The Vendor will be responsible for cleaning all areas they worked in, removal and disposal of all packaging and debris, cleaning all provided equipment of dust, dirt, smudges, and other material prior to calling for a Substantial Performance Review.

3.10. System Training

System training is to be scheduled based on the substantial completion milestone. Training should be scheduled within 1 week after Substantial Completion. It will consist of two distinct parts. These training sessions are to be coordinated with the City to ensure the pre-determined designated operators can attend. It is the responsibility of the Vendor to coordinate, schedule, and attend. Project signoff cannot be completed without training being completed and approved.

4. Proposal Submission

All proposals should include the following sections:

Section	Section Title	Page Limit(s)
8.3.1.	Cover Page	1 page
8.3.2.	Proposal Narrative	20 pages
8.3.3.	Pricing (This page will include completion business days from vehicle delivery to the awarded vendor)	1 page
	Required Attachments	

4.1. Cover Page

Include company name, address, phone number, website and federal tax identification number, as well as the name, phone number, email, and electronic signature for the person authorized to negotiate the contract and make decisions for the organization.

4.2. Proposal Narrative

The brief written narrative portion of the request for proposal cannot exceed 20 double-spaced pages. Content beyond the 20-page limit will be removed before proposals are evaluated. Proposals that do not include a proposal narrative will be disqualified and will not be considered for funding. Vendor(s) must address the following sections in the proposal narrative:

4.2.1. Organizational Qualifications and References (30 points)

Please provide an overview of your organization and your organizations experience and qualifications for similar sized projects; includes demonstrating that your organization has sufficient size and depth of management, financial strength, resources and services to support the need. Vendors should have sufficient staff with sufficient certifications to

support the City's patrol car up-fit needs. Please provide at least three references for other clients where you have provided the same/similar services.

4.2.2. Solution Profile (20 points)

Please address the following:

- Describe the overall design implementation approach.
- Describe how your Vendor will generally meet the Scope of Work.
- Describe your methodology for on-going support when necessary.
- Describe any recommendations for additional scope of work that may not be fully described herein

4.3. Pricing (40 Points)

Please provide a clear and concise quote as described in that outlines all requested material, sublet labor if applicable, shipping, labor and sales tax. Quote shall clearly specify pricing approach (e.g. by user, machine, task, hourly rate). Please clearly outline any/all provisions and defined termination clauses and penalties for closing or changing amount of services. Invoice for payment shall be submitted on approved (following inspection) completion of the project.

4.4. Completion of Project Time Line in Days (10 Points)

The Mauldin Police Department will deliver the three vehicles to the bid award vendor when they become available. The vendor shall provide a reasonable estimate of project completion for inspection. The awarded vendor is encouraged to have material on hand at the time of delivery. If the vehicles arrive earlier than projected, a reasonable time line adjustment to completion will be considered.

5. Evaluation Criteria and Contract Award

The City's RFP Evaluation Committee (Evaluation Committee) will review, score and rank all proposals and make a recommendation to the Public Safety Committee. The Public Safety Committee will make a recommendation to forward to full City Council for approval for this budgeted capital expenditure. The following, details the points assigned per section:

Proposal Section	Point Value
4.2.1. Organizational Qualifications and References	30
4.2.2. Solution Profile	20
4.3. Pricing	40
4.4. Completion of Project Time Line in Days	10
Total Points	100

During the evaluation process, the Evaluation Committee and the City reserve the right to request additional information or clarification from vendors, or to allow corrections of errors or omissions.

6. Negotiation/Contract

It is anticipated that the ranking of the top proposals will be completed in late December 2020. The City shall negotiate in good faith with the Vendor as ranked. If negotiations with the top responder are not successful then the City will move on to the next vendor until the City has made a final selection and successfully negotiated and approved a contract agreement for services.

The Vendor's designated authorized negotiator must be empowered to make binding commitments for the successful Vendor and its sub-contractor(s), if any. The City reserves the right to negotiate the final terms of the contract agreements with the successful Vendor. Items that may be negotiated include, but are not limited to, the scope of work, the implementation schedule, and the final award amount.

The City reserves the right to retain all proposals submitted and to use any idea(s) or concepts in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the Vendor of the conditions contained in the request for qualifications, unless clearly and specifically noted in the proposal submitted and convened in a subsequent contract between the City and the Vendor selected. Award will be made to the highest ranked Vendor deemed most advantageous to the City.

7. Questions

The Vendor shall carefully examine the RFP documents and shall fully inform themselves as to the intent, existing conditions and limitations which may affect their proposal submission. No consideration will be given after submission of a proposal to any claim that there was any misunderstanding with respect to the conditions imposed.

Vendors finding discrepancies or omissions in the RFP, or having doubts as to the meaning or intent of any provision, should immediately notify the above listed contact. If there are any changes, additions, or deletions to the proposal scope, conditions, or closing date, all Vendors will be advised by means of an Addendum issued by the City. All Addenda are to become part of the proposal documents and receipt of Addenda should be acknowledged by the Vendor in the submission.

The City reserves the right to accept one or more proposal and to reject any or all proposals submitted as it deems appropriate and in the best interest of the City. The City also reserves the right to terminate this solicitation and reissue a subsequent solicitation, and/or remedy technical errors in the solicitation process.

8. Submittal Process

8.1. Proposal Preparation Cost

All expenses incurred by the Vendors in preparation and submission of this proposal are to be borne by the Vendors, with the express understanding that no claims for reimbursements against the City will be accepted. The City shall not be responsible for any costs involved in or associated with any meetings, discussion or negotiation following submission that could lead to acceptance of the Proposal and award of a contract.

8.2. Right to Reject Proposals

Submission of a proposal indicates acceptance by the Vendor of the conditions contained in this request for qualifications unless clearly and specifically noted in the proposal submitted and convened in the contract between the City and the Vendor selected. The City reserves the right with prejudice to reject any or all proposals as it deems necessary.

9. General Conditions

9.1. Competition

It is the intent and purpose of the City that this solicitation permits competition. It shall be the Vendor's responsibility to advise the City in writing if any language, requirements, etc. or any combination thereof, inadvertently restricts or limits the requirements stated in this solicitation to a single source. Such notification shall be submitted in writing and must be received by City Hall at least ten (10) calendar days prior to proposals receipt date. A review of such notification shall be made.

9.2. Confidentiality and Proprietary Information

All submissions become the property of the City and will not be returned to the Vendor. The City will consider all proposals submitted as confidential but reserves the right to make copies of all Proposals received for its internal review and for review by its financial, accounting, legal, and technical consultants. Vendors should be aware that the City of Mauldin is a "public body" as defined in and subject to the provisions of the Freedom of Information Act.

9.3. Conflict of Interest

The Vendor shall disclose in its proposal any actual or potential conflicts of interest and existing business relationships it may have with the City of Mauldin, its elected or appointed officials or employees, any property ownership direct or indirect in the jurisdiction. Vendor certifies by submission of proposal that neither it nor its principals, nor its perspective sub-vendors are presently debarred, suspended, or proposed for debarment by the City of Mauldin or any state or federal department or agency.

9.4. Compliance, Assurance, and Non-collusion

Except as otherwise specified or as arising by reason of the provision of the contract documents, no person whether natural, or body corporate, other than the Vendor has or will have any interest or share in this proposal or in the proposed contract which may be completed in respect thereof. By responding to this RFP, the Vendor agrees that there is no collusion or arrangement between the Vendors and any other actual or prospective Vendors in connection with proposals submitted for this project and the Vendor has no knowledge of the contents of other proposals and has made no comparison of figures or agreement or arrangement, express or implied, with any other party in connection with the making of the proposal.

Each Vendor shall comply with all applicable federal, state and local laws and shall meet all requirements imposed upon this service industry by regulatory agencies. Vendors will submit the Statement of Assurance, Compliance and Non-collusion with its proposal submittal which is enclosed as Attachment C.

9.5. Drug-Free Workplace

Vendor(s) will submit the Drug-Free Workplace Certification with its proposal submittal which is enclosed as Attachment D.

9.6. Insurance

The Vendor shall procure and maintain for the duration of the contract all such insurance, as required by the laws of the State of South Carolina, against claims for injuries to persons or damages to property which may arise from, or be in connection with the performance of the work hereunder by the Vendor or its individuals, Vendors, agents, representatives, or employees. A breach of the insurance requirements shall be material. Vendors will submit and minimally the below listed insurance. The Vendor will submit their Insurance Certification with its proposal submittal (Attachment E).

9.7. Proposal Guarantees, Warranties and Schedule

The Vendor must furnish items and services identified under Scope of Work in accordance with Conditions, requirements and all other terms as set forth elsewhere herein. Vendors must execute and include Attachment A with its proposal which agrees to and acknowledges the acceptances of the responsibility to provide all as specified to compatible or greater standards. The successful Vendor awarded a contract by the City shall warrant that all labor and equipment of the installed systems shall be covered for the period of 1 year in accordance with the terms of the RFP and City Contract/Agreement. The Warranty shall include at a minimum, all hardware and software, as well as software or hardware updated during the warranty period. For vendors greater than a 30 mile radius of the city, for a period of exactly (1) year after system acceptance, the Vendor shall coordinate for pickup, repair and delivery of all newly installed or related integrated devices or systems that fail to operate correctly. A system failure of any nature within the first year after system acceptance shall be corrected by the Vendor with minimal assistance by the City or its technical designees. Vendors must submit Attachment F with its proposal.

9.8. Litigation

Vendors who, either directly or indirectly through another corporation or entity, have been or are in litigation, or who have served notice with intent to proceed with court action against the City in connection with any contract for works or services, may be considered ineligible. Receipt of proposals from such Vendors may be disqualified from the evaluation process.

9.9. No Contract

This RFP is not a tender and does not commit the City in any way to select a preferred Vendor. By submitting a proposal and participating in the process as outlined in this RFP, Vendors expressly agree that no contractual, tort or other legal obligation of any kind is formed under or imposed on the City of Mauldin by this RFP or submissions prior to the completed execution of a formal written Contract.

9.9.1. Save Harmless

The successful bidder shall indemnify and save harmless the City and all city officers, agents, and employees, from all suits or claims of any character brought by reason of infringing on any patent, trademark, or copyright. The bidder shall have no liability to the City if such patent, trademark, or copyright infringement or claim based upon the bidders use of material furnished to the bidder from the City.

9.9.2. Publicity Releases

Awardee agrees not to refer to award of this RFP in commercial advertising in such a manner as to state or imply that the products or services provided are endorsed or preferred by the user.

9.9.3. Governing Law

The agreement and any dispute, claim, controversy relating to the agreement shall in all respects be interpreted, construed, enforced, and governed by and under the ordinances of the City of Mauldin and the laws of the State of South Carolina. All disputes, claims or controversies relating to the agreement shall be resolved exclusively by the City Administrator in accordance with City ordinance and / or State law, or in the absence of jurisdiction, only the Court of Common Pleas for, or a Federal Court located in Greenville County, State of South Carolina.

9.9.4. Termination

Subject to the conditions below, the contract may be terminated for any reason by the City providing a thirty (30) days advance written notice is given to the vendor.

For Convenience – in the event that this contract is terminated or cancelled upon request and for the convenience of the City without the required thirty (30) days advance written notice, then the City may negotiate reasonable termination cost, if applicable.

For Cause – termination by the City for cause, default, or negligence on the part of the vendor or their sub-vendor shall be excluded from the foregoing conditions; termination cost, if any, shall not apply. The thirty (30) day advance notice requirement is waived and the default clauses in this bid apply.

9.9.5. Payment for Goods and Services

Payment for goods and services received by the City shall be processed in accordance with local ordinances and policies.

9.9.6. Vendor Schedule

The Vendor also understands by executing and dating this document their proposed prices/costs shall hold Vendor for a period of not less than one hundred and twenty (120) calendar days after the date of the solicitation award.

Attachment A

Specific branding and/or part numbers are for Vendor reference only to identify a comparable product to meet requested specifications unless otherwise noted.

Interior Front Driver/passenger Visor LED

- a. Thin low profile, blue.
- b. Take downs white
- c. Flood white-wig-wag when blue active until take down active.

Other LED Front View

- a. Two, 180 view mounted on each side of push bar
- b. Two, LED mounted in or on front of push bar
- c. Two, 3 or 4 inch LED or hide-a-way with surface mount, each side on fog lights
- d. Head light flasher
- e. LED spotlight replacement bulb (we have been replacing with below)

https://www.amazon.com/Handxen-PAR46-5-75-Unity-Light/dp/B07L62ZYKQ/ref=sr_1_2?dchild=1&keywords=police+12v+spotlight+bulb&qid=1592765898&sr=8-2

Mid-Side View

- a. Mirror mount (Outside driver/passenger), 180° Dual Color Blue-White for side scene illumination, alley left and right. (Soundoff-Intersector Dual)

Rear View

- a. Blue/amber LED, full length of rear window mounted to lift gate
- b. Two, blue, surface mount to lifted gate active with gate open and rear lights activated LED hide-a-way mounted each side back up lights
- c. Rear tail light flasher activated with rear lights

Light and Siren/PA Control

- a. Front, rear, and directional controls must be separated
- b. Siren Speaker 100 w/Mount

Push Bar

- a. Center only (not wrap around) Must have a minimum of two LED mounted inside top bar and one LED on each side of bar.
(Example: Westin® 36-2035 or Setina® PB450 Lighted)

Center Console

- a. Console must facilitate: Radio, light/siren controller, cup holder, Printer/Armrest MDT mounted center and swivel to make it passenger friendly. (Example: Gambler Johnson 7160-0220)
- b. MDT/Laptop Screen Saver
- c. Printer Stand / Arm rest (See Gambler Johnson 7160-0430) or (Lund PPJ-HDARM Heavy Duty Flip up Universal Armrest Includes Brother Latching Roll Fed Printer Mount (Mount Only), 11x6x4
- d. Equipment specific face plates as required (radio, etc.)

Other

- a. Three outlet (lighter), with switched power. (Example: Chiefs Supply Part #BR930)
- b. Power supply controller (Battery Saver) Programmed to shut down at 3 hours
- c. Three, magnetic mount mic holders (MMSU-1 Magnetic Mic)



- d. 6 post camera trigger Connector Bridge

Window Tint

- a. Front driver /passenger window to match rear factory tint (net 20% average)

Two Way Radio:

- a. Radios and Antenna kit will be supplied by the City for installation
- b. For order of faceplate mounts: XPR2500 Motorola
- c. Additional antenna will be provided for In-car camera to be installed on roof with radio antenna (Camera will be installed by State of S.C. Contractor)

Rear Storage Vault

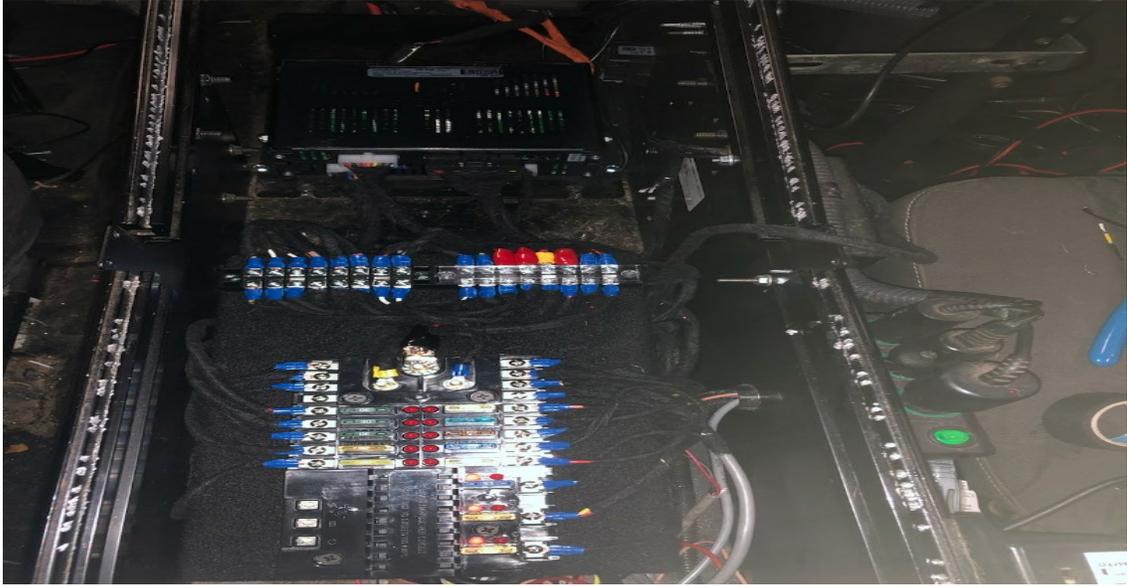
- a. Single drawer, elevated to not interfere with factory storage compartment and or spare tire.
- b. Must be able to lock and store an AR-15. (Please quote, however the City may provide for installation)

Single Prisoner Transport System (Please quote – this line subject to be omitted)

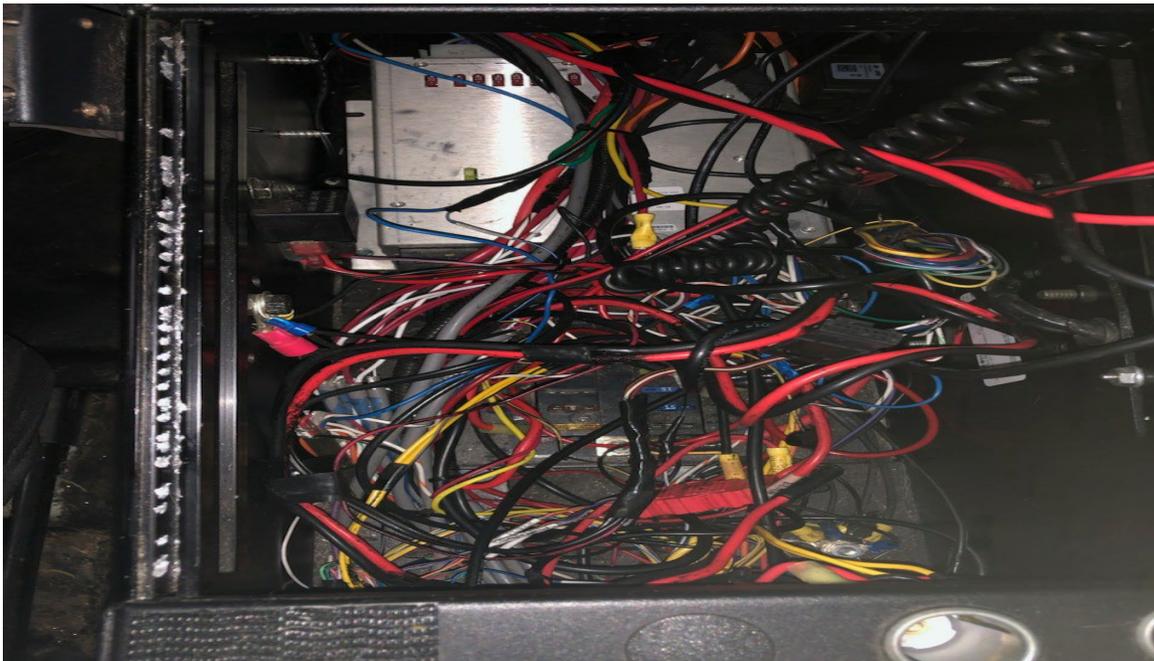
- a. Example: Setina Ford Law Enforcement Interceptor Utility SUV (Explorer) Single Prisoner Transport System ID **66366** SETFIUTSPTS

Attachment B

THIS



NOT THIS



ATTACHMENT C – COMPLIANCE, ASSURANCE AND NON-COLLUSION

Statement of Assurance, Compliance and Non-collusion

State of _____

County of _____

City of _____, being first duly sworn, deposes and says that:

1. The undersigned, as Vendor, certifies that every provision of this Submittal have been read and understood.
2. The Vendor hereby provides assurance that the Firm represented in this Submittal:
 - a. Will comply with all requirements, stipulations, terms and conditions as stated in the Submittal/Submittal document; and
 - b. Currently complies with all Federal, State, and local laws and regulations regarding employment practices, equal opportunities, industry and safety standards, performance and any other requirements as may be relevant to the requirements of this solicitation; did not participate in the development or drafting specifications, requirements, statement of work, scope of work etc. relating to this solicitation; and
 - c. Is not guilty of collusion with other Vendors possibly interested in this Submittal in arriving at or determining prices and conditions to be submitted; and
 - d. No person associated with Vendor's Firm is an employee of the City of Mauldin. Should Vendor, or Vendor's Firm have any currently existing agreements with the City, Vendor must affirm that said contractual arrangements do not constitute a conflict of interest in this solicitation; and
 - e. That such agent as indicated below is officially authorized to represent the Firm in whose name the Submittal is submitted.

Company name:	
Name of Agent (Print or Type):	
Title:	Date:
Signature of Agent:	
Telephone #	Fax #:
Federal Identification Number:	
Email address:	
Subscribed and sworn to me this day of	
my commission expires:	Title:

(Must be notarized by a Notary Public)

SEAL

ATTACHMENT D – DRUG-FREE WORKPLACE CERTIFICATION

DRUG-FREE WORKPLACE CERTIFICATION

In accordance with Section 44-107-30, South Carolina Code of Laws (1976), as amended, and as a condition precedent to the award of the above-referenced contract, the undersigned, who is a member of the Firm of (hereinafter contractor) certifies on behalf of the contractor that the contractor will provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensations, possession, or use of a controlled substance is prohibited in the contractor’s workplace and specifying the actions that will be taken against employees for violations of the prohibition;
2. Establishing a drug-free awareness program to inform employees about:
 - a. The dangers of drug abused in a workplace;
 - b. The person’s policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug violations;
3. Making it a requirement that each employee to be engaged in the performance of the contract be given a copy of the statement required by item (1);
4. Notifying the employee in the statement required by item (1) that, as a condition of employment on the contract or grant, the employee will:
 - a. Abide by the terms of the statement; and
 - b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after the conviction;
5. Notifying the City of Mauldin within ten days after receiving notice under item (4) (b) from an employee or otherwise receiving actual notice of the conviction;
6. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee convicted as required in Section 44-107-50; and
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of items (1), (2), (3), (4), (5), and (6).

Company name:	
Name of Agent (Print or Type):	
Title:	Date:
Signature of Agent:	
Telephone #	Fax #:
Federal Identification Number:	
Email address:	
Subscribed and sworn to me this day of	
my commission expires:	Title:

(Must be notarized by a Notary Public)

SEAL

ATTACHMENT E – INSURANCE

INSURANCE – PROFESSIONAL SERVICES

The Offeror shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from, or be in connection with the performance of the work hereunder by the individual or the Firm, his agents, representatives, or employees. The cost of such insurance shall be included in the fee proposed.

For the purpose of this clause, the term "professional individual or Firm" shall also include the individual's or Firm's respective officers, agents, officials, employees, volunteers, boards and commissions.

A. Minimum Scope and Limits of Insurance

1. Broad Form Comprehensive General Liability
\$1,000,000 combined single limit per occurrence for bodily injury, personal injury, property damage, to include products and any completed operations.
2. Automobile Liability
\$1,000,000 combined single limit per occurrence for bodily injury and property damage
3. Umbrella Liability
\$1,000,000 per occurrence, following form.
4. Workers' Compensation
Limits as required by State of South Carolina.
5. Employers' Liability
 - \$100,000 each accident
 - \$500,000 disease/policy limit
 - \$100,000 disease/each employee
6. Professional Liability (if used on a claims-made basis, insurance coverage shall be maintained for the duration of the contract and for two years following contract completion.)
 - \$1,000,000 per occurrence
 - \$2,000,000 aggregate
7. Personal Property Coverage
Adequate insurance to cover the value of personal property belonging to the Vendor while located on City of Mauldin property, while in use or in storage, for the duration of the contract.
8. Liability (General, Automobile, Professional) Coverage;
 - a. "The City of Mauldin and its respective officers, agents, officials, employees, volunteers, boards and-commissions" are to be named as additional insured's with regards to liability arising out of activities performed by or on behalf of the Vendor; products and completed operations of the Vendor; premises owned, leased or used by the Vendor. The coverage shall contain no special limitations on the scope of protection afforded to the City.

- b. The Vendor's insurance coverage shall be the primary insurance as regards to this contract with the City. Any insurance or self-insurance maintained by the City shall be in excess of the Vendor's insurance and shall not contribute with it.
- c. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City.
- d. Coverage shall state that the Vendor's insurance shall apply separately to each insured against whom a claim is made or a suit is brought, except with respect to the limits of the insurer's liability.

9. Workers' Compensation and Employer's Liability Coverage

- a. The insurer shall agree to waive all rights of subrogation against City of Mauldin for losses arising from the work performed by the Vendor for the City.
- b. If State statute does not require the Vendor to obtain Workers' Compensation insurance, then the Vendor shall furnish the City with adequate proof of the self-employment status. The Vendor agrees to waive all rights of claims against the City for losses arising from the work performed by the Vendor. In the event that during the contract this self-employment status should change, the Vendor shall immediately furnish proper notice to the City and a certificate of insurance indicating that Workers' Compensation insurance and Employer's Liability coverage has been obtained in the correct amounts by the Auditor as required by this Exhibit.

10. Acceptability of Insurers

- a. Insurance is to be placed with insurers which have a Best's rating of at least A.
- b. Insurance companies must either be licensed to do business in the State of South Carolina or be deemed to be acceptable by the City Administrator.

11. Verification of Coverage

The Vendor shall furnish the City with certificates of insurance effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the City Administrator before work commences. Renewal of expiring certificates shall be filed thirty days prior to expiration. The City reserves the right to require complete, certified copies of all required policies, at any time.

B. Aggregate Limits

Any aggregate limits must be declared to and be approved by the City of Mauldin.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and be approved by the City in writing. At the option of the City, the insurer shall reduce or eliminate such deductibles or self-insured retentions as regards the City or the Vendor shall procure a bond which guarantees

payment of the losses and related investigations, claims administration and defense expenses. At no time will the City be responsible for the payment of deductibles or self- insured retentions.

D. Notice of Cancellation or Non-renewal

Each insurance policy required by this Exhibit shall be endorsed to state that coverage shall not be suspended, voided, canceled, or reduced, either in coverage or in limits, except after thirty days prior written notice by certified mail, return receipt requested, has been given to the City.

E. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions;

All insurance documents required by this Exhibit shall be mailed to Mark Putnam, PO Box 249 Mauldin SC 29662.

Company name:	
Name of Agent (Print or Type):	
Title:	Date:
Signature of Agent:	
Telephone #	Fax #:
Federal Identification Number:	
Email address:	
Subscribed and sworn to me this day of	
my commission expires:	Title:

(Must be notarized by a Notary Public)

SEAL

**ATTACHMENT F – PROPOSAL
GUARANTEES, WARRANTIES AND
SCHEDULE**

PROPOSAL/PROPOSER GUARANTEES, WARRANTIES AND SCHEDULE

Proposer Guarantees

The proposer certifies it can and will provide and make available, at a minimum, all services set forth in this RFP.

Proposer Warranties

1. Proposer warrants that it is willing and able to comply with State of South Carolina laws with respect to foreign (non-state of South Carolina) corporations.
2. Proposer warrants that it is willing and able to obtain an errors and omissions insurance policy providing a prudent amount of coverage for the willful or negligent acts, or omissions of any officers, employees or agents thereof.
3. Proposer warrants that it will not delegate or subcontract its responsibilities under an agreement without the express prior written permission and consent of the City of Mauldin.
4. Proposer warrants that all information provided by it in connection with this proposal is true and accurate.

Proposer Schedule

The Offeror also understands by executing and dating this document their proposed prices/costs shall hold Firm for a period of not less than *ninety (90)* calendar days after the date of the solicitation award.

Company name:	
Name of Agent (Print or Type):	
Title:	Date:
Signature of Agent:	
Telephone #	Fax #:
Federal Identification Number:	
Email address:	
Subscribed and sworn to me this day of	
my commission expires:	Title:

(Must be notarized by a Notary Public)

SEAL