

Minutes  
PW Committee  
August 3, 2020  
6:00 p.m.  
2<sup>nd</sup> committee meeting

Members present were Chairman Jason Kraeling, Committee members Michael Reynolds and Carol King. Matt Fleahman, Public Works Director and Brandon Madden, City Administrator were also present.

1. Call to Order- Chairman Kraeling

2. Public Comment- None

3. Reading and Approval of Minutes

a. Public Works Committee Meeting: July 6, 2020

Councilman Reynolds made a motion to approve the minutes. Chairman Kraeling recused himself from voting since he was not present at the July meeting. Councilwoman King seconded the motion and the vote was unanimous (2-0).

4. Reports or Communications from City Officers

a. Department Reports

Public Works Director Matthew Fleahman  
Budget Review- A sewer camera has been ordered out of the enterprise fund.

One of the fiscal goals of 2021 was to evaluate the flags and poles that are installed around the City for Memorial Day and the 4<sup>th</sup> of July. Several of the flags were tattered, so 90 flags have been ordered at a cost of approximately \$2200.

5. Unfinished Business

6. New Business

a. Stormwater policy- Staff has presented a stormwater policy to committee for review. Staff's recommendation is that this policy be forwarded to Council for approval.

Mr. Madden said this policy is comprised of what the City already does with stormwater and this puts it in the form of a policy. It is a baseline document and as components are added, they will be subsequently added to this policy.

Councilwoman King made a motion to send this item to Council with a recommendation of approval. Councilman Reynolds seconded the motion and the vote was unanimous (3-0).

Councilwoman King commended Mr. Madden and Mr. Fleahman and said this is a well written, comprehensive policy. Councilman Reynolds agreed and said it was very well done.

## 7. Public Comment- None

## 8. Committee Concerns

Councilman Reynolds welcomed Chairman Kraeling to Council and the committee.

Councilman Reynolds asked how the department is doing on picking up leaves, limbs, debris, and trash. Are we getting back on schedule? Mr. Fleahman answered there is a current limb pickup schedule that allows the entire City to be picked up in about six weeks. The leaf truck is also going out on Fridays to clean up after the trash trucks to pick up limbs and debris with the knuckle boom. Another knuckle boom will be purchased this year and once it is in service, the schedule will be re-evaluated to hopefully be able to cover the City in four weeks. The knuckle boom will not be purchased until the second quarter. We want to make sure cash reserves are available and we are watching the impact of COVID.

Chairman Kraeling asked if there was a higher volume of trash and debris due to people staying at home. Mr. Fleahman said when COVID first hit in March and April, it was higher, but it is getting back to normal. There is more contractor work that is happening now; it slows everything down because their debris has to be tagged since it is not picked up by the City.

9. Adjourn- Chairman Kraeling adjourned the meeting.

Respectfully Submitted,  
Cindy Miller  
Municipal Clerk