



FINANCE AND POLICY COMMITTEE MEETING

MONDAY, SEPTEMBER 14, 2020 | 6PM

2nd committee meeting

The Committee will meet in the Mauldin City Hall at 5 East Butler Road in the Upstairs Conference Room at 6 p.m.

Please note that members of the public may attend this meeting in-person, but are encouraged to participate remotely. The meeting will be available remotely through Webex. Please visit the City's website at <https://cityofmauldin.org/your-government/meeting-minutes-agendas/> to access the meeting via audio and videoconferencing. You may also email comments about specific items on the agenda to City Clerk Cindy Miller at cmiller@mauldincitysc.com. Comments emailed about specific agenda items prior to 6:00 p.m. on Monday, September 14, 2020 will be read during the Public Comment segment of the meeting.

AGENDA

1. Call to Order

Chairman Michael Reynolds

2. Public Comment

3. Reading and Approval of Minutes

a. Finance Committee Meeting: August 3, 2020 (Pages 4-7)

4. Reports or Communications from City Officers

a. Department Reports

City Administrator Brandon Madden
Budget Review

Finance Director Holly Abercrombie
Budget Review

HR Director Mark Putnam

5. Unfinished Business

6. New Business

Chairman Michael Reynolds

a. Executive Session for the consideration of a potential contractual matter involving WH Platts as allowed by State Statute 30-4-70 (a) (2)

b. Executive Session for the consideration of potential contractual and economic development matters as allowed by State Statute 30-4-70 (a)(2) and (a)(5)

c. Possible action on items discussed in executive session

d. Approval of FY2021 Grants (Pages 8-10)

7. Public Comment

8. Committee Concerns

9. Adjourn

Minutes
Finance and Policy Committee
August 3, 2020
6:00 p.m.
4th committee meeting

Meeting Location: City Hall

Committee Members present: Chairman Michael Reynolds, Committee members Diane Kuzniar, and Carol King. Holly Abercrombie, Finance Director,

1. Call to Order- Chairman Reynolds
2. Public Comment- None
3. Reading and Approval of Minutes
 - a. Finance Committee Meeting: July 6, 2020
Action: Councilwoman King made a motion to approve the minutes with Councilwoman Kuzniar seconding.
Vote: The vote was unanimous (3-0).
4. Reports or Communications from City Officers
 - a. Department Reports

City Administrator Brandon Madden- None
Budget Review

Finance Director Holly Abercrombie

Budget Review

Mrs. Abercrombie said the numbers for last fiscal year are being finalized and should be sent to Council soon.

HR Director Mark Putnam

Mr. Putnam reported that evaluations will now be done once a year.

5. Unfinished Business

6. New Business

a. **Approval of Resolution for Master Lease**

Committee is requested to recommend to City Council approval of a Resolution authorizing a lease/purchase agreement, series 2020 in the principal amount of not exceeding \$707,000 relating to the financing of vehicles and equipment to be used for municipal purposes.

Action: Councilwoman King made a motion to forward the resolution to City Council not to exceed \$707,000. Councilwoman Kuzniar seconded the motion.

Vote: vote was unanimous (3-0).

- b. **Audio-Visual System Upgrades for Council Chambers-** The Council Chambers a/v equipment needs to be upgraded. An RFP was issued for audio/visual improvements on July 15, 2020 and closed on July 29, 2020. The City received proposals from 4 firms: WH Platt, FUSION Commercial AV, Eastern AV & Sharp. All of the proposals were reviewed by an Evaluation Committee and based on the ranking of the proposals, WH Platt was the lowest most responsive bidder.

Action: Councilwoman King made a motion to send this item to Council with a recommendation to award the bid to WH Platt. Councilwoman Kuzniar

seconded the motion. Chairman Reynolds said he liked the option in FUSION's proposal that allowed for electronic voting. He asked if that would be an option with WH Platt. Mr. Madden answered yes, Platt has a module that allows for the same thing. It is an extra cost, but their bid is significantly lower than the approved budget.

Vote: The vote was unanimous (3-0).

- c. **Motion to go into Executive Session for the consideration of a personnel matter as allowed by State Statute Section 30-4-70 (a)(1)**

Action: Councilwoman Kuzniar made a motion to go into executive session. Councilwoman King seconded.

Vote: The vote was unanimous (3-0).

Chairman Reynolds reconvened the committee meeting. Councilwoman King reported no action was taken and no decisions made.

- d. Possible action on items discussed in executive sessions- None

7. Public Comment

Rollie Hyust- The audio in the courtroom. I wear hearing aids. I turn them off. You can't hear what is going on. When you get the new system, I hope there will be a bunch of speakers around.

Chairman Reynolds said he thinks the proposal is for 18-19 speakers.

8. Committee Concerns- None

9. Adjourn- Chairman Reynolds adjourned the meeting.

Respectfully Submitted,
Cindy Miller
Municipal Clerk

FINANCE & POLICY COMMITTEE

Item Summary

MEETING DATE: September 14, 2020

AGENDA ITEM: 6d

TO: Finance & Policy Committee

FROM: City Administrator Brandon Madden

SUBJECT: FY2021 Grants

REQUEST

The Committee is requested to approve the grants that have been awarded to the City and/or the City is applying for during FY2021.

HISTORY/BACKGROUND

Historically, multiple City Departments apply for and receive grant awards for various City projects throughout the fiscal year. Staff has compiled a list of all of the grants that the City has applied for and/or will apply for this fiscal year. City Council approval is requested of the grants. Approval will allow the City to accept the funds once awarded without having to come back to City Council approval on a case-by-case basis for each grant. No funding is being requested, as all of the matching funds needed for the grants were included in the FY2021 Council approved budget.

ANALYSIS or STAFF FINDINGS

Attached is a list of the FY2021 grants. In future fiscal years, City Council approval of the grants will be included in its annual budget review and approval process.

TIMELINE

Multiple grants have already been awarded for FY2021, which are primarily reimbursement grants attendant to the COVID-19 public health emergency; however, all of the grants will be administered during FY2021.

RECOMMENDATION

City staff recommends approval of the grants. No new funding is associated with this request. Grants that may require new funds for the grant match will be presented to Council individually.

ATTACHMENTS

List of grants.

FY2021 Grants Summary						
Department	Grant	Grant Description	Grant Amount	Match Amount	Awarded	Amount Awarded
Police	SCMIT (SC Municipal Insurance Trust) Law Enforcement Officer Safety	To purchase Law Enforcement Soft Body Armor	\$2,000	\$0	Yes	\$2,000
Public Works	SCMIT (SC Municipal Insurance Trust) Public Works Safety Grant	To assist the Public Works Department in the purchase of equipment designed to improve worker safety in and around work zones	\$4,000	\$0	TBD	TBD
Police	SCMIRF (SC Municipal Insurance and Risk Financing Fund) Law Enforcement Liability Reduction	To purchase Law Enforcement Technology Items	\$4,000	\$0	TBD	TBD
Community Development	ARC (Appalachian Regional Commission)	Lobby Renovation - Cultural Center	\$250,000	\$125,000	TBD	TBD
Community Development	SCPRT (SC Parks, Recreation & Tourism)	Lobby Renovation - Cultural Center	\$200,000	\$125,000	TBD	TBD
Administration	SC CARES - Greenville County - Reimbursement	This program is offered pursuant to funding received by Greenville County through the federal Coronavirus Relief Fund for State, Territorial, Local and Tribal Governments. The City requested reimbursement for COVID-19 related response and PPE expenditures.	\$22,799	\$0	Yes	22,799

Department	Grant	Grant Description	Grant Amount	Match Amount	Awarded	Amount Awarded
Administration	SC CARES - State of South Carolina - Reimbursement	Through the Coronavirus Relief Fund, the CARES Act provides for payments to State, Local, and Tribal governments navigating the impact of the COVID-19 outbreak. The CARES Act established the \$150 billion Coronavirus Relief Fund. Treasury will make payments from the Fund to States and eligible units of local government; the District of Columbia and U.S. Territories. The City has requested reimbursement for COVID-19 related payroll expenses.	\$153,813.83	\$0	TBD	TBD
Recreation (Senior Center)	Greenville County Redevelopment Authority - Reimbursement	Use of GCRA funds for Senior Center newsletters and equipment (e.g., tables, chairs, office supplies)	10,000	\$0	Yes	Yes
Police	SC Department of Highway Safety	Body Worn Cameras	\$10,000	\$0	TBD	TBD
Police	SC Department of Highway Safety	In Car Cameras	\$35,000	\$0	TBD	TBD
Recreation	SC PARD (Park and Recreation Development Fund)	Use of PARD funds to continue making walking trail improvements at City Park	21,000	\$4,200	TBD	TBD
Total			\$712,613	\$254,200		\$34,799