

Minutes  
Public Works Committee  
November 4, 2019  
2<sup>nd</sup> committee meeting

Members present were Chairman Larry Goodson, Committee members Scott Crosby and Dale Black. Kevin Bronson, Interim Public Works Director and Brandon Madden, City Administrator were also present.

1. Call to Order- Chairman Goodson

2. Public Comment- None

3. Reading and Approval of Minutes

- a. Public Works Committee Meeting: October 7, 2019 Councilman Crosby made a motion to approve the minutes with Councilman Black seconding. The vote was unanimous (3-0).

4. Reports or Communications from City Officers

- a. Budget Review- The budget looks good. The Streets auto repair and maintenance line is high due to dump truck maintenance.
- b. Department Reports

E. Butler Rd. Corridor Project Update- GPATS committee met and updated the project. The engineering part is being negotiated with a consultant. After P and E is done, they will proceed with design.

City Center lighting report- Funding is a challenge on this project. Brandon said under the SC Energy and Efficiency Act if there is a cost savings realized on utilities, the savings can be used on infrastructure city-wide. We probably spend about \$400,000 annually on utility costs. We can engage a firm that will do an audit and guarantee a cost savings. They would take the savings and apply it to a loan or bond they would take out to fund infrastructure improvements related to energy uses. Chairman Goodson said we have already had a lighting study done. We have blueprints on LED we need to install. Brandon said with this program, we wouldn't have to pay for installation of the lights. The audit is also free. City of Greenville and the City of Simpsonville have used this approach. Brandon is asking for permission to have the company conduct the free audit.

Councilman Crosby asked how this works. Brandon said the company guarantees savings. We pay the full utility bill, but the company will cut us a check for the savings. Chairman Goodson said we did something like this before, but the savings they promised didn't compute. There were too many variables.

Committee authorized the administrator to have the audit performed.

## 5. Unfinished Business- None

## 6. New Business

- a. Quit claim deed for 112 Brockman Drive- The homeowner is requesting the City to pave a portion of unnamed road. This deed means the City has no interest in the road. Brandon said this pertains to 50 feet of the road to the driveways. It has been suggested to the property owner that he should obtain easements from the other property owners to record easements and this deed at the same time so they can make improvements. Councilman Crosby asked if the city owned any of the road. Brandon answered no. Councilman Crosby asked where the end of the city's responsibility is on the sewer and where is the house that is being built going to connect. Is the City sewer only the part parallel to Brockman Drive? The sewer manhole is in the center of the unnamed road. A lateral will be built to connect to our line on Brockman Road. The City owns nothing on or under the ground of the property.

Councilman Crosby made a motion to send this item to council with Councilman Black seconding. The vote was unanimous (3-0).

- b. Sewer infrastructure agreement for Indigo Point- A sewer pump station is being built for Indigo Point. The cost for operating the pump station will be included on the residents' tax bills. However, the time for including this item on this year's tax bill has lapsed. The City will be responsible for the operating and maintenance costs for the sewer pump station until it can be put on the tax bills. The developer will pay \$8,000 to the City for the operating and maintenance pumps until the pump station fee can be included on the tax bill next year. The developer will not build more than 62 homes by December of next year. Full build-out is 315 homes. 62 homes plus a contingency totals around \$8000 and the developer will pay that amount to the City. Councilman Black said we will also get the money when the water lines are installed. Councilman Crosby asked if this matches what was done at Bethel and Bridges. Brandon said it is exactly the same agreement except for the amount. John Duggan said if the developer builds more homes than anticipated, they will owe more money. Brandon said there will be an ordinance next year so the fee will be added to the tax bill.

Councilman Black made a motion to send this item to Council. Councilman Crosby seconded the motion and the vote was unanimous (3-0).

- c. Funding Direction for Christmas Decoration Electric Line Drops- Funding direction is requested for the expense to provide electrical hookup for the City's Christmas wreaths. The expense is estimated to be approximately \$115,000. This will cover the approximately 150 electric drops on utility poles for the City's Christmas wreaths. Each year the large Christmas wreaths are displayed on utility poles along Main Street and Butler Rd./Mauldin Rd. City Council allocated \$25,000 in this fiscal year's budget for the purchase of additional Christmas wreaths. The Christmas wreaths have been purchased (44) and delivered to the Public Works shop on McDougal Court. Additionally, new red bows were purchased to replace all of the old bows.

Carolina Power & Light (CP&L) was contacted to provide a quote for the installation of electric line drops for the approximately 150 Christmas wreaths. The contact with CP&L who met staff on site was familiar with the needs and the existing conditions of the electric line drops. Some of the electric line drops are aged and therefore do not work, some have been disconnected from the power source. CP&L has provided quotes for this work in the past. The contact indicated the expense to be in the \$115,000 range based on his memory of previous quotes for this activity. Kevin said we are ready to start putting the decorations up. Ken Ward has helped us in the past with the Christmas lights. Chairman Goodson said he would like to hang the ones we can and fix the ones that can be fixed now.

Councilman Black said there are solar units. Kevin said we looked at one that was about \$4000 that served 3-4 poles. Councilman Crosby said he would like to know how long the battery would last into the night and how long the life of the battery is.

Kevin said we had funds allocated for wreaths, but not for this type of project. Brandon said we may want to consider an amount to send to council. Mr. Ward will need to be paid. Chairman Goodson said he thinks we can get a lot done for \$10,000. Councilman Black asked if there is a list of poles that just need to be reconnected. Kevin will find out. Brandon asked if he could see a map of the lights that do not work to see if they can be worked on together. Brandon said the ultimate fix could be included in the CIP. Kevin said you could take a year off from buying new decorations and use the \$25,000 for repair.

- d. Installation of Electricity in Picnic Shelters- This is for shelters at all parks. Staff inventoried the shelters. Only one shelter has power now. Chairman Goodson would like this included in the next budget process. Chairman Goodson said Ken Ward is good at this type of work as well.
- e. Motion to enter into Executive Session for the consideration of contractual matters involving Metro Connects and Pratt Industries as allowed by State Statute Section 30-4-70 (a)(2)

Councilman Crosby made a motion to go into executive session with Councilman Black seconding. The vote was unanimous (3-0).

Chairman Goodson reconvened the meeting. Councilman Crosby reported no decisions were made and no action taken.

- f. Possible action on items discussed in executive session- None

7. Public Comment- None

8. Committee Concerns- None

9. Adjourn- Chairman Goodson adjourned the meeting.

Respectfully Submitted,  
Cindy Miller  
Municipal Clerk