

Minutes
Public Works Committee
May 6, 2019
1st committee meeting

Members present were Chairman Larry Goodson, Committee members Dale Black and Scott Crosby. Interim PW Director Kevin Bronson and City Administrator Brandon Madden were also present.

1. **Call to Order-** Chairman Goodson

2. **Public Comment-** None

3. **Reading and Approval of Minutes**

- a. Public Works Committee Meeting: April 1, 2019- Councilman Black made a motion to approve the minutes with Councilman Crosby seconding. The vote was unanimous (3-0).

4. **Reports or Communications from City Officers**

- a. Budget Review- The ideal percentage is 17%- the PW department as a whole is at around 20%.
 - Department Report-
 - Clean-out Cap Program- Sewer- Information was provided to committee. The program will give property owners a clean-out cap. The expense to the city is a little less than \$2400. We have addresses we can use from the smoke testing reports. Chairman Goodson asked when we last did any smoke testing. Kevin said there was some done last Fall. Councilman Black asked about inflow inverters. One size does not fit all manholes. That is a big source of I and I with heavy rain. Kevin said he would find out. Chairman Goodson then asked about a flow meter readout. He would like it checked with no rain and then after a heavy rain. Kevin said Mr. Frazier is going to give an annual report in the next couple of months with that information.
 - Updates and Follow-ups from previous PW Committee Meetings- Chairman Goodson thanked Mr. Bronson for providing the questions and answers from the previous meetings.

5. **Unfinished Business-**

- a. Participation in Municipal Match Resurfacing Program- Council referred this item back to committee last month. The City's approved FY2019 budget included \$150,000 for participating in the Greenville Legislative

Delegation Transportation Committee's (GLDTC) Municipal Match Resurfacing Program (MMRP). Council was notified of the additional \$20,626.14 to go toward the MMRP for a total of \$170,626.14. The additional funding has been covered through the Capital Projects Fund. \$170,626.14 was included in the participation agreement in the Municipal Match Resurfacing Program (MMRP) for the upcoming fiscal year. The staff recommends authorizing the Administrator to execute the participation agreement and the agreement with the developers and approving the presented funding mechanism.

There is also a \$200,000 payment for Holly Ridge Road which will come to the City from the developer. The bid for Holly Ridge has come in at \$180,000. Staff talked to Terry Bragg from CoTransCo today and he affirmed the \$180,000 bid was correct. Councilman Black asked if for some reason the road costs more than \$200,000, would the developer pay the overage. Brandon said any costs for the road will be paid by the developer. The road must be brought up to city standards before the City will accept it.

Councilman Black asked about the paving list. If the money stops at Holland Road, do we pick up next year with Crandall Drive? Brandon said staff would present a new list next fiscal year and council would identify which roads they would like to pave. Brandon said the roads on the current list were already bid out. Those roads will be paved this year. The roads that are left will be graded and the list will be brought back to council for approval. Chairman Goodson said we also hope to do some grinding on some roads next year. Brandon said he talked to Terry Bragg about that today. There are several options- one is reclamation, which is grinding the road all the way down, lay in dirt and concrete, and then lay asphalt. That is considered resurfacing. The second option is to redo the entire road- that would be a construction project. If you go to construction, you can put the dollars toward the project, but those dollars wouldn't stretch as they would with resurfacing.

Brandon also said Mr. Bragg committed to milling the roads that are paved next year instead of just putting asphalt onto bad roads. Chairman Goodson asked if Hyde would be milled down. Kevin said Hyde Circle should be milled down at least two inches to keep the height the same. The schedule that was sent out most recently showed Mauldin's roads would be paved in June. A revised schedule would be sent out in two weeks. Chairman Goodson said to make sure Greenville Water, Metro Sewer and other utilities know of the paving so they won't come in and dig it up.

Councilman Crosby said two inches of milling is good, but he is concerned about the drainage problem that comes when the road is higher than people's driveways. Kevin said the height of the road will not be raised. Chairman Goodson asked if there is bond money being required for new road construction and from utility companies. If not, we need to make that a policy.

Councilman Crosby made a motion to forward this item back to council with Councilman Black seconding. The vote was unanimous (3-0).

6. New Business

- a. Motion to enter into Executive Session for the consideration of a contractual matter involving cultural center playground shelter as allowed by State Statute Section 30-4-70 (a)(2)
- b. Executive Session for the consideration of an Economic Development Matter involving Project Square as allowed by State Statute Section 30-4-70 (a)(5)

Councilman Crosby made a motion to go into executive session for both matters with Councilman Black seconding. The vote was unanimous (3-0).

Chairman Goodson reconvened the meeting and Councilman Crosby reported that no decisions were made and no actions were taken.

- c. Possible action on items discussed in executive session- None
- d. Forrester Woods storm water repair along Crepe Myrtle Drive- Kevin presented a memo on the Forrester Wood storm water repair. The completion date was June 2018. Since the completion of the project, some storm water issues have continued. The lawn at 209 Crepe Myrtle Court has been continually saturated with water and the meter box is full of water. Greenville Water has tested at the residence and does not believe there is a leak in their system.

The remedy for this situation is to direct the contractor to go back out and excavate around the box to find the source of the water. There is underground water in the area, so it is possible that when the storm water improvement was done, the water redirected. The work is still under warranty, so if a repair is needed, it will be at no cost to the city or the residents. If it is a result of a redirection of water flow, a French drain will be installed at the city's expense with a cost of \$10,803. The money will come out of the street department professional services line.

At 102 Royal Oak Road, there is a storm water spring that was not there prior to the Crepe Myrtle Court construction project. PW believes it is natural underground water. GMC did a design to install a catch basin. An easement has been received from the property owner. The City will be responsible for maintenance going forward. The water is running along the street and is saturating the ground of 2-3 homes. Councilman Black asked if we are sure these problems were post construction. Public Works did not notice the problem before and these were not mentioned when the project was being designed.

Councilman Crosby made a motion to move this item to council. Staff will be present at this location with the contractor. This is a notice to proceed with the excavation. No money will be authorized until the cause of the problem is found and determined whose responsibility it is. Councilman Black seconded the motion and the vote was unanimous (3-0).

- e. Renewal of inmate contract- The City's Sanitation Department uses inmate labor for trash and recycling pickup. The SCDOC will be contacted to extend the contract. Councilman Black asked what the estimated cost per day is. Kevin answered the inmates are fed lunch and the jail is paid \$13.00 per inmate per day. Councilman Crosby made a motion to send this to council with a recommendation of approval. Councilman Black seconded the motion and the vote was unanimous (3-0).
- f. Disposal/Removal of former Parks Maintenance Office Trailer- The Public Works Department is being consolidated from two sites to one site on McDougal Court. The trailer is now abandoned and staff is at McDougal Court. The trailer needs to be disposed of. Bids will be taken through the SCBO website. Councilman Black said the trailer was bought when city hall was being constructed. The Building Department was housed in the trailer. Councilman Black made a motion to send this item to full council for recommendation to receive bids for this trailer. Councilman Crosby seconded the motion and the vote was unanimous (3-0).
- g. Donation of picnic table from Rotary Club- The Rotary Club will purchase and donate a child's picnic table on the cultural center grounds. Council is being asked to accept the donation. An adult picnic table and another children's picnic table will be donated next year through a grant program. Kevin said this is also in an area where some dead trees will have to be removed. There will be new trees planted to replace them. Councilman Black made a motion to accept the child's picnic table to be placed in the back of the auditorium diagonal from the cabin.

Councilman Crosby thanked the Rotary Club for the donation.

7. **Public Comment-** None

8. **Committee Concerns-** None

9. **Adjourn-** Chairman Goodson adjourned the meeting.

Respectfully Submitted,

**Cindy Miller
Municipal Clerk**