

Minutes
Finance and Policy Committee
June 3, 2019
6:00 p.m.
1st committee meeting

Members present were Chairwoman Carol King, Committee members Dale Black and Terry Merritt. City Attorney John Duggan, Finance Director Holly Abercrombie, HR Director Mark Putnam, and City Administrator Brandon Madden were also present.

1. Call to Order- Chairwoman King

2. Public Comment- None

3. Reading and Approval of Minutes

- a. Finance Committee Meeting: May 6, 2019 [Pages 2 -5]
Councilman Black made a motion to approve the minutes with Councilman Merritt seconding. Councilman Merritt asked to delete the word to on page 5 on the third sentence. The vote was unanimous (3-0).

4. Reports or Communications from City Officers

- a. Budget Review- Holly reported everything looks good. Councilman Merritt said the revenues are tracking where they should be. There is a transfer from general fund for the fire service fund. Under Park Maintenance professional services, it is 209% over budget. Brandon said there were a number of purchases that were one time. He will get an itemized report for the 650 account. Holly said there were some trees that had to be cut down.

The other question was under economic development for the Duke Energy utility credits. Holly said the budget amendment will allow for \$50,000 so that the line will not be over budget. Brandon said utility company sends us a check and then we spend the money.

Councilman Merritt asked about the \$2,000 payment for the Sand Band on the date they didn't come. Night Moves needs to get the check instead.

Councilman Merritt announced that year to date, we have received \$23,149 from the Silver Sneakers program. The Senior Center needs to get credit for that to be broken out from the Sports Center.

b. Department Reports

- A. CBD oil warning- CBD oil is legal in South Carolina. There could be either no THC or a trace amount of it in the oil. CBD oil is not really regulated. Some distributors bring it in from Colorado and it could have THC in it. We need to warn our employees that if they are using CBD oil, have a drug screen and cross the THC limits, they will be in violation of the City substance abuse policy. This warning will be sent to all employees on Wednesday so they will be aware of this. Councilman Black asked how it will be handled if it is prescribed by a physician. Mark answered that would be similar to if an employee has something show up on the drug screen that is prescribed. Mark will have to see the prescription.

5 . Unfinished Business- None

6. New Business

- a. Executive Session to receive legal advice regarding ordinance to amend the procurement policy to allow for development agreements as allowed by State Statute Section 30-4-70 (a)(2)

Councilman Merritt made a motion to go into executive session with Councilman Black seconding. The vote was unanimous (3-0).

Chairwoman King reconvened the meeting. Councilman Merritt reported no votes were made and no action taken.

- b. Possible action on items discussed in executive session- None
c. IT Managed Services RFP

The City has a master agreement with VC3 consisting of two work orders. One is for IT and the other is for VOIP, which is our telephones. The work order for VOA expires September 1st of this year. Staff went out for RFP and received three proposals. An evaluation committee reviewed the proposals and the recommended proposal is from Acumen. If council approves the recommendation of Acumen, staff would negotiate a contract, which will come back to council for approval.

Councilman Merritt said he spent 32 years in IT. Some of the information is a little disjointed. He said he is familiar with Acumen. We will have to purchase hardware. They propose one physical server with three virtual servers. It has nothing to do with application software. Mark said he asked about software and if it would cost extra. Acumen said it is included in the monthly cost and they would like to talk to the outside vendors regarding any new software. Councilman Merritt read the part of the agreement that gives the exclusion and software was listed as an exclusion from the agreement. Brandon said during our negotiations we would talk to them about including what we need. Acumen is willing to meet with the committee. Councilman Merritt said he thinks that would be helpful.

Councilman Merritt said it took 27 seconds to open Word on his computer today. That is unreasonable. Councilman Black asked about the wiring in our buildings. Mark said an Acumen tech came in and looked at the wiring. He thinks we are ok with most of it. Mark also mentioned Acumen serves Fountain Inn and Simpsonville.

Brandon said we will come back to committee with a VOIP request in the future. We have two more years on our contract with VC3 on the phone.

Councilman Merritt made a motion to send this item with the recommendation of Acumen as our IT provider. Councilman Merritt said he would like to suspend buying any more software until this process is done. Councilman Black seconded the motion and the vote was unanimous (3-0).

- d. Economic Development Incentive Policy- This comes through the EPD committee. The policy allows for developers to submit proposals to council as it relates to capital investments and provides guidelines to provide incentives. A proposal would be brought to staff and then a recommendation would be given to committee. Committee could send this to council and council could vote it up or down.

Chairwoman King said this would also apply to current businesses once they become annexed. Councilman Merritt said this is a great economic development tool. He also likes that there is a team of staff that will look at the proposals.

Brandon mentioned this policy was also shared with John Duggan and Brad Love. Chairwoman King said one of the goals of this is to incentivize projects that are bringing in new jobs and investment in the City. Brandon said the purpose of this is not trying to subsidize private business.

Councilman Merritt had a few questions on the policy. He asked if on page 8 that speaks of hospitality revenues, could we not put hospitality and accommodations to include both in case a hotel wants to come in. He then asked if the policy should say city limits instead of corporate limits. And on page 10, Business participating in the EIIP program, the word program can be dropped because the P stands for program. Chairwoman King found a capitalization that needed to be corrected.

Councilman Black made a motion to send this policy to council for consideration. Councilman Merritt seconded and the vote was unanimous (3-0).

7. Public Comment- None

8. Committee Concerns- None

9. Adjourn- Chairwoman King adjourned the meeting.

Respectfully Submitted,
Cindy Miller
Municipal Clerk

