

**Minutes  
Recreation Committee  
September 4, 2018  
6:00 PM  
3rd committee meeting**

**Members present were Chairman Terry Merritt, Committee members Carol King and Taft Matney. Recreation Director Joe Lanahan, Interim City Administrator Bryan Turner and Interim Assistant City Administrator Van Broad were also present.**

1. Call to order.- Chairman Merritt
2. Public comment.- None
3. Reading and approval of minutes. –July 2, 2018  
Councilman Matney made a motion to approve the minutes with Councilwoman King seconding. The vote was unanimous (3-0).
4. Reports or communications from city officers.- Projects updates  
Interim Administrator Turner passed out a report with added numbers for electrical at the cultural center.

Joe reported on a few things included in the staff report. The first night of football has come and gone. Willie Stewart has been running the program without Charlie Kimble, who resigned. Flag football is added for the fall and Willie has kept everything going. Over 70 applications have been received for Assistant Sports Program Coordinator. 10-12 candidates will get a questionnaire and then applications will be narrowed down to about 3-5 people for interviews.

Chairman Merritt asked if the 29 Silver Sneakers classes reported for last month were at the Senior Center and Sports Center combined. Joe answered no, 29 classes were held at the Sports Center. The \$1403 in revenue is combined from Sports Center and the Senior Center. Chairman Merritt would like those two centers broken down separately showing revenue for the Sports Center and revenue for the Senior Center. Joe said that can be done internally.

Jeannie is now doing the marketing for the Sports Center. Billboards have been put up to advertise our program. Councilwoman King asked if there were any

plans for marketing events. Joe said he is implementing the 100 day policy. Events will be advertised 100 days in advance. Amanda will look out 100 days to see what events will be coming and will be the point person for the department.

Joe said he could go downstairs at the Sports Center and see advertisements for things like roofers, gutter cleaning, etc. That is no longer the case. Amanda will approve every piece of paper that is posted at the center. Councilwoman King asked if Amanda would be involved in marketing the sports center in the community. Joe said yes, she has reached out to the chamber and is looking at doing other things as well. Councilwoman King said we could market at the high schools. Joe said yes, those schools as well as the charter schools.

The new sound system in the Senior Center gym has been very well received. Some GCRA grant funding was secured for that project and paid for about 65% of the equipment. Sandra Cox helped in getting the grant paperwork amended to allow for this project.

Chairman Merritt asked about the Senior Center gym floor. Joe said moisture readings are being done every 7-10 days. We are looking for an average of 94 as the reading. We are close to getting ready for install.

5. Unfinished business
6. New business
  - a. Freedom Church contract renewal- There is a proposed new lease with the church for a year with the caveat that the church may not need the building the entire year. They have bought the Mauldin Furniture building and hope to be in their new space by July 1st. Chairman Merritt said there is a termination clause in the contract with one month's notice.

Councilman Matney made a motion to send this lease to council for renewal for one year. Councilwoman King seconded the motion and the vote was unanimous (3-0).

7. Public comment.- None
8. Committee concerns.

Chairman Merritt asked about the playground shelter. There have been several meetings on the project. He said he was under the impression that the JonScot bid for \$170,000 included the pad for the shelter as well. The shelter is now understood to be a separate expense. It was handled under the procurement policy. The shelter is in now but the pad is not long enough to include it.

We have approved \$170,000 to pour the pad and erect restroom facilities with water and sewer, but not power. The issue is where to get power. An estimate of \$18,000-20,000 to bore at a 200 amp panel at the corner of the cultural center is the best option. The other option was to get Duke Power to bring power to a meter base from a pole. This needs to come before council. JonScot said they need to pour a bigger pad for the shelter and so needs a price adjustment.

We bought the shade structure but did not pay enough to pour the concrete pad for it. Council will have to approve additional money. Chairman Merritt would like Chief to be the project manager for the cultural center to accomplish all of this.

Another question raised is do we want stonework to match what is at Springfield Park? There are some other questions to be answered. Chairman Merritt said he has confidence in the Chief as project manager and that he will get things accomplished at the cultural center. An outside project manager would cost about \$50,000. Councilwoman King asked about the \$170,000 for the restroom. When was that approved? This or last fiscal year? Chief said last fiscal year. It was rolled over in this new budget. The \$170,000 was approved May 21<sup>st</sup> at the council meeting.

Chairman Merritt said \$387,254.30 was approved February 19, 2018 and he has a note included that says site prep to bid. Some of the money was for JonScot and some was for Game Time. Chairman Merritt said he talked to Holly and his number for the balance in the Recreation account is more than what Holly

actually has because there were other expenditures that were charged to the account. Councilwoman King said she would like the actual balance for the account. Chairman Merritt said Holly told him the balance is \$208,337.16 which includes the check from Greenville County. He is concerned that Finance needs to be included in a lot more discussions especially when something is being charged to an account. Sometimes votes are taken and the money is not spent for another year. Councilwoman King said the Finance Director was accustomed to the City Administrator or Department Heads letting her know where to take the money from. We need to do a better job of communicating.

Joe said he can get estimates on the stonework. The walls can be finished another way. The previous discussion was to match the work at Springfield, but it doesn't have to. Chairman Merritt said it needs to be determined whether Duke will charge us to run the power. He had power run to his shed with the work done by Duke Energy and was not charged. Chairman Merritt said he is ok with stonework for the wall but doesn't know that it is necessary at the restroom. Councilwoman King said she already had that crossed off. She would like to see the total \$387,254 and show what has been paid and what is still to come so she can tie it back to what is left. Councilman Matney said he would like to know where the hidden charges are coming from as the number continues to rise.

We need to determine how much wider the pad needs to be and the sidewalk connections for the sitting wall needs to be included as well. Is the concrete for the shade structure included on what we did with JonScot? There are several things that need to be answered. Councilwoman King said we need to be careful with the spending because we have other projects we are doing as well.

Chairman Merritt said the turf we purchased is waiting. Councilwoman King said playground equipment is being stored but we have to know what was spent and what more we need.

9. Adjournment. Chairman Merritt adjourned the meeting.

Respectfully Submitted,

Cindy Miller

Municipal Clerk