

**Minutes
PW Committee
September 4, 2018
6:00 PM
4th committee meeting**

Members present were Chairman Larry Goodson, Committee members Dale Black and Scott Crosby. Interim City Administrator Bryan Turner and Interim Assistant City Administrator Van Broad were also present.

1. Call to order- Chairman Goodson
2. Public comment- None
3. Reading and approval of minutes- July 2, 2018
Councilman Crosby made a motion to approve the minutes with Councilman Black seconding The vote was unanimous (3-0).
4. Reports or communications from city officers
 - a. Budget Review- The budgets look ok so far. There are a few things to look at over the next couple of weeks as far as revenues vs expenditures.
 - b. Department report- Donald Upchurch said there are some new air handlers that were installed. Interim Administrator Turner said there is an air unit within city hall that in the last 4-5 years has cost a lot of money for patches and repairs. We even rented a unit to keep the area cool. It is unit 9 at city hall which operates investigations and the east side of city hall. The unit is out again. Quotes have been obtained and there is money budgeted for air conditioning repair and replacement. This unit has been out for about three weeks. Councilman Black said we have had to repair several units at city hall over the years. The staff has been moved to another place in city hall where there is air conditioning.

The lighting outside of the cultural center is being worked on and is on track to be better in that area. Interim Administrator Turner said he met with public works last week and has talked to them about the different projects that are going on.

Chairman Black said the air conditioners should last 10-12 years. The unit is about 20 years old. We are spending a lot of money putting Band-Aids on it. Interim Administrator Turner said you have a service contract for air conditioners at your home and we should have this when we buy new units.

Councilman Black asked if the units have been ordered. Interim Administrator Turner said yes. There is one more unit (number 4) targeted here at city hall for replacement that is the inner hall area at the courtroom and the back of the police department. Unit 4 is leaking Freon right now. Chairman Goodson asked if we had someone in house that could add Freon. Donald said no, anyone who did that would have to be certified. If you replace the units you would have the warranty. This building has 10 units and two air handlers. We have replaced units already.

5. Unfinished business
6. New business
 - a. Municipal facility lighting- Chairman Goodson said he is happy to be dealing with Don Burdette on this project. We are getting a lot for our \$27,700 with him as project manager. We do not have a total cost on the lighting project for the city. An engineer will design the system, conduct site visits to determine progress, and do a walk- through and punch list. Burdette Engineering has demonstrated that he takes a project from start to finish. How are we going to pay for this project? The cost will probably be somewhere from \$350,000- 480,000. The design was not to retrofit, it was to replace. It is not budgeted.

Donald Upchurch said we have quoted this project before and the numbers were anywhere from \$250,000- \$600,000. Chairman Goodson said we gave Burdette Engineering a copy of the specs and quotes. The first thing Don Burdette said was that the specs were written to give one contractor the advantage and the other contractors couldn't bid. The specs specified one particular light fixture that the other vendors could not get.

Interim City Administrator Turner said what he has sees on reports is there is an estimated amount of savings per year and estimated cost for the lease. The lease payment was to be \$197,000 over several years. There was a premium credit from Duke per fixture. He said he cannot find what the original premiums were. The city made application to get the discount, but it had to be done by April of this year. Since the time to apply has expired, we would have to do another application to see if there is savings available.

We are at the point now where Burdette Engineering has the lighting project ready to bid. Interim City Administrator Turner said there was no funding set aside of take care of the project. He went and asked Holly if there was any funding for this. Holly said no. Interim City Administrator Turner said he doesn't want to have vendors bid on the project when the funding is not available. If Duke will still be able to give us some rebates, we need to look at that as well. Councilman Black said he understands there is no way to show the savings because there is other stuff running on the meters, not just the lights.

Councilman Black said we might be able to do a building at a time instead of doing the whole project. Interim City Administrator Turner said every light at every building was looked at. The bulbs we currently have are \$9.00 a piece. Donald Unchurch said the lights were upgraded in 2013. The T5s were going obsolete while they were being installed. Chairman Goodson said Mr. Burdette said the lights would be swapped out, not retro-fitted.

Mr. Turner said we know this will be at least more than the quote from last year. The current lease payments were paid off this month.

Chairman Goodson asked if committee wanted to send this to council to talk about possible funding sources and see if there was any grant money available. This is a complete project.

City Administrator Turner said council is in two weeks. He doesn't know if Holly and he could find a funding source by then. He looked up the information from Duke, but they would have to determine how much they would give. He doesn't know that can be done in 13 days. Donald Upchurch said Mr. Burdette could find out what Duke would give. Chairman Goodson asked that Mr. Burdette be contacted. He also mentioned that Laurens Electric services the Senior Center, so we would have to work with two entities.

The item was held in committee pending further information.

Councilman Crosby agreed his number one concern is the money source.

7. Public comment

Mayor Raines said he didn't see a not to exceed. Interim City Administrator said he saw something in the notes. February 2018 council authorized Burdette Engineering to gather information on the building lights and compose bid documents for a not to exceed price of \$27,700. The building survey has been done. We have paid \$20,000 to date. All that is left is bid submittal and looking at the bids once they come in.

Mayor Raines asked about the lights in the gym at the Senior Center. Donald Upchurch said those have been upfitted. The Sports Center gym lights have not. Mayor Raines said this project might be eligible for a ConserveFund loan.

8. Committee concerns

Chairman Goodson asked Bryan if he could help with public works organization and let Van focus on BDS. Bryan said he is going to talk with Van on how to organize the workload.

Councilman Crosby said he agreed, but Bryan and Van can talk together and figure out how to balance it.

9. Adjournment- Chairman Goodson adjourned the meeting.

Respectfully Submitted,

Cindy Miller

Municipal Clerk

NOTICE: A majority or quorum of City Council may attend a committee meeting.