

**Minutes  
Finance Committee  
July 2, 2018  
6:00 PM  
2nd committee meeting**

**Members present were Chairwoman Carol King, Committee members Terry Merritt and Dale Black. Interim City Administrator Bryan Turner, Interim Assistant City Administrator Van Broad, and HR Director Mark Putnam were present. Finance Director Holly Abercrombie was out of town on vacation.**

1. Call to order- Chairwoman King
2. Public comment
3. Reading and approval of minutes- May 7, 2018  
Councilman Merritt made a motion to accept the minutes with Councilman Black seconding. The vote was unanimous (3-0).
4. Reports or communications from city officers
  - a. Budget Review- Chairwoman King again thanked the committee for a job well done on the budget. We are now in the new fiscal year.
  - b. Department report- Councilman Black asked about the employment rate. Mark Putnam said public works has the most openings. There are 4 openings in sewer. There will be a job fair the 25<sup>th</sup> of July.
5. Unfinished business
6. New business
  - a. Safety mission resolution- This is part of our MASC safety audit. Everything was fine but it needs to be updated. The statement remains the same but the date will be updated. MASC would like it in a resolution format. Mark said the safety policy will be given to each employee and they have to sign that they understand it. Councilman Merritt asked why we are doing this. Mark said it helps us get 5% off of our MASC premiums. That answer satisfied Councilman Merritt.

Councilman Merritt made a motion to send this resolution to full council with a recommendation of acceptance. Councilman Black seconded the motion and the vote was unanimous (3-0).

7. Public comment

Mayor Raines asked who was on the safety committee. Mark said him plus a member from each department, but no department heads.

8. Committee concerns- Councilman Merritt thanked Chairwoman King for her leadership during the budget process and said her vacation was well deserved.

9. Adjournment- Chairwoman King adjourned the meeting.

Respectfully Submitted,

Cindy Miller

Municipal Clerk

**NOTICE:** A majority or quorum of City Council may attend a committee meeting.